

## Waseca Basketball Association, Inc - Bylaws

### SECTION 1 MISSION AND OFFICAL NAME

1.1 MISSION: Waseca Basketball Association, Inc (referred as WBA) Our mission is to promote and advance the Waseca Bluejays boys and girls basketball programs. This will be accomplished by taking committed players and providing them with the highest level of competition in order to develop each athlete to his or her fullest potential. Through education and training, the goal of the corporation is to aid the boys and girls basketball programs in being competitive and successful while promoting teamwork, character and discipline.

### SECTION 2 DIRECTORS

2.1 GENERAL POWERS: The business and affairs of WBA shall be managed under the direction of the Board of Directors.

2.2 NUMBER OF DIRECTORS: The total number of directors for WBA shall be a minimum of 6 with a maximum of 12.

2.3 TERM: Directors are elected to a three year term on the Board. Directors may serve three 3 year terms for a total of nine consecutive years.

2.4 VOTING: All directors of the board are voting members. The vote of the President of the WBA will break any tie.

2.5 REMOVAL FROM BOARD: A Director may be removed from the Board upon a majority vote of the Board at any time with just cause. The removal from the Board shall become effective immediately upon the action of the Board.

2.6 RESIGNATION: A director may resign at any time by providing written notice to the President of the Board. The resignation will take effect without acceptance of the board upon receipt of the resignation. A Director who fails to attend three consecutive meetings, without providing notice to the President of WBA, shall be deemed to have resigned voluntarily from the Board and thus will be removed from the Board roster.

2.7 VACANCIES: Vacancies on the Board will be filled by the remaining directors. A quorum of remaining directors must be established in order to fill all vacancies. Nominations for vacant positions on the Board may be placed before the Board by any director. Nominees for Board vacancies are to be interviewed by the Board and the Board will act upon the nominees in a closed session of the Board. A person elected to fill a vacancy shall serve the remainder of the vacant term.

2.8 HONORARIUM/COMPENSATION: For the current season, the registration fee for one child of an acting board member and/or head coach shall be waived. The Board may adopt an honorarium schedule for the Directors and such a schedule would be identified in the WBA Operations Manual. Directors may be reimbursed for expenses associated directly with WBA and approved by the President and Treasurer.

## **SECTION 3 MEETINGS**

3.1 REGULAR BOARD MEETING: Meetings of the Board will be held at minimum six times per year.

3.2 QUORUM: A majority of the elected directors shall constitute a quorum for the transaction of business. If a quorum is established when the meeting is convened, the directors present may continue to transact business until adjournment even when the number of directors drops below the established quorum.

3.3 NOTICE: Notice of Board Meetings shall be made by giving a 24 hour oral notice or a 48 hour written notice to all directors of the date, time and place of the meeting. The notice need not state the purpose of the meeting. Oral notice may be given by telephone or in person. Written notice may be given by mail, e-mail, or may be delivered to the address provided for each director. If a meeting schedule is adopted by the Board, or if the date, time and location of the next meeting has been announced at a previous meeting, no notice is required.

3.4 ELECTRONIC MEETINGS: A meeting of the Board may take place via a conference call or through other communication devices provided all directors have been provided notice of such meeting. All meeting requirements such as a quorum must be established in order for business to transpire.

3.5 ANNUAL ORGANIZATIONAL MEETING: An annual organizational meeting of WBA will be held in May of each year. Board positions for the year will be acted upon at this meeting.

## **SECTION 4 ELECTED POSITIONS OF THE BOARD**

SECTION 4.1 ELECTED POSITIONS: WBA shall have a President, Vice President, Treasurer, Secretary, Website Coordinator, Equipment Director and/or At-Large Directors. Any Director may carry out the responsibilities of more than one elected position.

## **SECTION 5 PLAYER PARTICIPATION**

5.1 ELIGIBILITY: A player must attend a public school within the city of Waseca or attend a private school, or is home schooled within the ISD 829 boundaries. Players from communities other than Waseca may participate in K-3 if there is not a comparable program offered in their city of residence. A paid registration is required to participate. In addition, a player electing to play WBA must also participate in school basketball when available.

5.2 PLAYING TIME: The requirements for playing time are as follows:

5.2.1 K-3<sup>rd</sup> Grades: This is an in-house program so it is equal playing time.

5.2.3 4<sup>th</sup>-6<sup>th</sup> Grades: It is recommended that 4<sup>th</sup>-6<sup>th</sup> grade players be allotted as equal playing time as possible dependent on participation in practice.

5.2.4 7<sup>th</sup> & 8<sup>th</sup> Grades: Though every player is guaranteed playing time, this does not mean equal playing time or playing time in every game. Performance is used to determine playing time. The four main criteria are:

- Attendance at practice
- Effort and focus
- Attitude and coachability
- Execution of specific individual and teamwork skills.

5.3 TEAM FORMATION: In the event there is greater than 12 players, the WBA reserves the right to expand or limit the number of teams per grade based on player talent and capability, available gym space for practices, and coaching resources. This is done in order to maximize the benefit to each player.

5.3.1 4<sup>th</sup>-5<sup>th</sup> Grades: If it is determined that as a result of the number of players that teams need to be expanded, the teams shall be divided as equally as possible based on skill and position.

5.3.2 6<sup>th</sup> Grade: If it is determined that as a result of the number players that the teams need to be expanded, the coach shall decide if teams shall be divided equally based on skill and position or divided into an A and B team. If divided into an A and B, the teams will be determined by evaluations.

5.3.3 7<sup>th</sup> and 8<sup>th</sup> Grade: If it is determined that as a result of the number players that teams need to be expanded, the teams will be formed with either an A and a B team or limited to one team which will be determined by evaluations. If a player is not placed on a WBA team, it is encouraged they participate in school basketball.

5.4 EVALUATIONS: The Waseca Basketball Association, Inc. will utilize a panel of 3 members which will include a High School Coach, a WBA Board member and/or a WBA Coach and the Head Coach in the evaluation process. Through the use of drills and scrimmages, the panel will evaluate the players on a combination of the following:

- Previous knowledge of player's skills, work ethic, and capabilities based on observations at summer camps, open gyms, skills camps, or any other basketball related activities.
- Effort/Attitude/Coachability
- Sportsmanship
- Team play
- Player physical ability
- Competitive nature
- Overall basketball skills
- Team balance (Need to create a balanced team with perimeter and post players)

The duration of tryouts, the number of tryout sessions, drills used, and specific evaluation criteria may differ slightly between age group and between the boys and girls programs due to various factors, including the number of participants and talent level of the overall age group.

Those players that are interested in playing are required to attend the tryout dates for their specific grade. Tryouts are held during October.

Any candidate not selected to a team will receive a full refund.

## **SECTION 7 COACH SELECTION**

7.1 QUALIFICATIONS: Candidates may be male or female and must be at least 18 years of age. Candidates should have a basic knowledge of basketball and possess good administration and management skills. All coaching positions are unpaid, volunteer positions. It is expected that coaches shall not engage in behavior that would be immoral, deceptive, scandalous or obscene, or to materially injure, tarnish, damage or negatively affect the reputation and goodwill associated with the WBA.

All coaching candidates, head and assistant, are required to complete and pass a criminal background check, concussion training, and Safe Sport training, and pass any other criteria established by WBA prior to coaching any team. The WBA Board may review and vote to approve/deny any person who does not pass any of these requirements, but who is still interested in coaching.

7.2 TRAVEL LEAGUE SELECTION PROCESS: The WBA Board may interview each applicant and must approve a coach for each travel team by majority vote. Coaches are approved for the current season only and must be approved each year to continue in the travel program. To be considered, a coach does not have to stay with the same team he/she coached the prior year(s). Typically, there will be one head coach per grade. There may be one or two assistant coaches per grade, which can vary depending on player registration numbers. The WBA Board has final say who should be the head coach in any disputes.

7.3 DISCIPLINARY ACTION: The Board has the authority to suspend, terminate and/or replace any coach who exhibits inappropriate behaviors as determined by the Board. The coach has the right to appeal the decision at the next regular scheduled Board meeting.

7.3 POST SEASON COACHING: The regular season for WBA starts in late October and ends in early March. At the regular season end, coaches and players may decide to continue post season play and are free to do so under the following guidelines:

- Provided that the WBA team has played their allotted number of tourneys/games, and all players that were registered for that team have participated in those allotted tourneys, an extended season team may be formed by coach selection and not include all players from the regular season team, i.e. continuing on with an 'A' team. Please be mindful of the kids who are not included and encourage them to keep working and improving.
- The WBA regular season coach(s) has the first opportunity to coach the post season team. If he/she chooses to do so, they will continue to be covered under the WBA insurance umbrella and WBA will cover gym fees for practice time. WBA will not cover tournament expenses.
- If no regular season WBA coach is interested or available, someone else is free to coach the post season team under the following conditions as it pertains to WBA:
  - Any non-WBA coach who is coaching a post season team is not covered under the WBA insurance umbrella and falls under Community Ed requirements.
  - A non-WBA coach may submit a written request to the Board to complete the WBA coaching requirements as described in Section 7.1 in order to fall under the WBA umbrella, however, at that point, Board approval by majority vote is required as with all other WBA coaches.
  - WBA will not cover gym fees for any post season team who is coached by someone that falls under the Community Ed requirements and not under the WBA umbrella.
- Players may use their 'WBA Jerseys' as they have paid for them and are the property of the jersey owner and not WBA property that is loaned out.

## **SECTION 8 CONTRACTS, CHECKS, DEPOSITS AND FUNDS**

8.1 CONTRACTS: The Board of Directors may authorize the President and Treasurer, to enter into any contract or execute and deliver any instrument in the name of and on behalf of WBA provided that the contract or instrument has been previously discussed and acted upon by the Board at a duly called meeting of the Board.

8.2 CHECKS & DISBURSEMENTS: All checks and disbursements shall be properly accounted for and reported to the Board at each regularly scheduled meeting of the Board. All checks must be signed by the Treasurer. No expenditures greater than \$500 can be made without Board approval.

8.3 DEPOSITS: All funds of WBA shall be deposited in a timely manner, and maintained in designated bank accounts as established by the WBA Board of Directors.

8.4 GIFTS: The Board may accept on behalf of WBA any contribution, gift, or bequest for the general purposes or for any special purpose of WBA. WBA Board Members may not accept gifts and/or gratuities for personal gain while acting on behalf of the WBA Board.

## **SECTION 9 INDEMNIFICATION & STANDARDS OF CONDUCT**

9.1 GENERAL: WBA shall indemnify its Officers, Board of Directors, committee members and agents for such expenses and liabilities, in such manner, under such circumstances, and to such extent, as permitted by Minnesota Statutes 317A.521 as now enacted or hereafter amended.

9.2 CONFLICTS OF INTEREST: Each Director shall declare any conflicts of interest prior to the Board taking any action upon an item in which the Director has a direct interest. The Director with a conflict of interest must remove himself/herself from the discussion and voting of the Board on that particular issue.

9.3 STANDARDS OF CONDUCT: Each Director shall discharge his or her duties in good faith, in manner which the Director reasonably believes to be in the best interests of WBA, and with the care an ordinarily prudent person in a like position would exercise under similar circumstances.

## **SECTION 10 MISCELLANEOUS ISSUES**

10.1 PRIVACY OF INFORMATION: WBA does maintain a database of player and contact registration information for purposes related to the functions of WBA. WBA respects the privacy of all its participants and will not utilize this information for any purpose other than the direct operations of WBA.

10.2 AMENDMENT OF BYLAWS: The Board of Directors shall have the authority to amend, repeal or adopt new Bylaws by the affirmative vote of a majority of the Board of Directors at any regular meeting or special meeting, provided that all Directors were notified at least 5 calendar days in advance of the intent to amend, repeal, or adopt new bylaws at such meeting.

10.3 ISSUES NOT COVERED: Any issues not covered under these Bylaws will be decided solely by the Board of Directors.

THESE BYLAWS HAVE BEEN DULY ADOPTED BY THE WASECA BASKETBALL ASSOCIATION, INC. ASSOCIATION ON SEPTEMBER 15, 2019 AND SUPERCEDE ANY AND ALL PREVIOUS EDITIONS OF BYLAWS ESTABLISHED FOR WBA.