How to add an event to your team calendar.
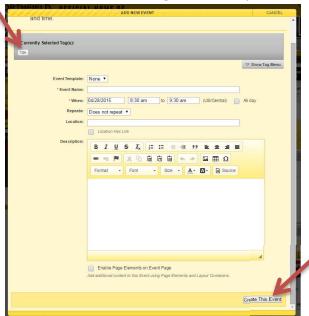
1. Log into your Sport Ngin account.
2. Go to your team page on the NYBA website.
3. Make sure the switch in the upper right corner is set to Edit mode. If you do not see this switch, then you do not have Owner rights to the page and cannot edit the content.

4. Click the 'add event' icon on the team calendar.

5. Complete the Calendar Event information. Make sure your team page tag shows up in the tag menu. The team calendar on your page is set to show only events with your team tag.   Each event can have specific tags associated with it. The tags can be used to show only the events specific to one team or league (for example).

6. Click 'Create This Event' when finished.