

Running an IAYRA HS Tournament

Requirements: This sheet identifies all required media elements of an IAYRA approved HS rugby tournament.

***Photo Upload:** Photos are required to be uploaded to the IAYRA Zenfolio account, which is automatically shared on IAYRA.org across the league. Please refer to the Tournament Photo Upload Guide for instructions on how to upload the photos.

***Video:** Tournament hosts are responsible for recording all matches. The video is then uploaded to Youtube and shared using a form on IAYRA.org.

Role	Contact	Cell Phone
Who is in charge of opening the facility?		
Who is responsible for the team folders (Run Sheets, Schedule, blank score sheet, blank roster sheet)?		
Who is responsible for collecting admission?		
Who is responsible for turning on stadium lights?		
Who is responsible for taking still photos and uploading to IAYRA.org?		
Who is responsible for securing the facility after the tournament?		
Who is responsible for collecting and sending game results to the IAYRA contact?		

IAYRA HS Tournament Checklist

Tournament Checklist:					
Do you have gate and workers in place?		Yes		No	
Do you have the field set up using soccer/rugby lines? If extending lines, use approved method by venue (tape, water soluble paint).		Yes		No	
Are post pads set up?					
Do you have technical zone set up?		Yes		No	
Do you have the team folders ready (run sheets and schedule)? (circle one)		Yes		No	
Do you have two ball runners?		Yes		No	
Do you have the referee jerseys/kit?		Yes		No	
Do you have at least two game balls?		Yes		No	
Do you have an announcer?					
Who is running the scoreboard?					
Do you have a video camera and person to record?					