

WASHINGTON COUNTY YOUTH HOCKEY ASSOCIATION

2330 S. Main Street, West Bend WI (262)335-0876

September 29, 2014

Monthly Board Meeting

Kettle Moraine Ice Center – Upstairs Conference Room

6:30pm

Attending: Doug Pickett, Tom Postulka, Paula Beine, Kelli Sabel, Craig Petersen, Charlie Voigt, Andrew Quinn, Dave Fountain, Paul McAughey, Paul Luedtke, Sherry Reiter, Rachel Schemelin, Ryan Lichtensteiger, Mike Schilling

Guests: 14

MEETING NOTES:

- I. Call to Order & Welcome
 - a. Doug Pickett called the meeting to order at 6:32 pm
 - b. Doug Pickett established a quorum via roll call
- II. Approval of September Meeting's Agenda
 - a. Motion to accept by Doug; second by Sherry; motion carried
- III. Approval of August's BOD minutes
 - a. Change Ray Lichtensteiger to Ryan Lichtensteiger; Change Paul M to Paul McAughey
 - b. Record table donation from Buffalo Wild wings
 - c. Paula motion to approve with changes; Tom second; motion carried
 - d. Kelli Sabel will post August minutes
- IV. Committee Reports/Updates
 - a. Financials – Paula Beine
 - i. August financial statements have been presented to the voting board members.
 - ii. Balances as of 8/31/14: Checking \$24,000; Savings \$132,000; Accounts Receivable \$48,000; Accounts Payable \$42,000; Mortgage \$822,000.
 - iii. We budgeted for a net income of \$28,500 this fiscal year. We received a bill for \$12,000 from Chiller Technologies for repairs to the header tube. This is \$10,000 in excess of budget.

- iv. We have experienced shortfalls in revenues versus budget so far this season (rounded amounts):
 - 1. Beer and Wine event \$4300
 - 2. Golf event \$1200
 - 3. August ice net shortage \$7200
 - 4. Parking lot repair/sealing \$1500
 - v. We have the following positive effects to the budget that we know of at this time
 - 1. Insurance refunds due to audits, net \$1200
 - 2. Youth hockey dues budget 131 v. actual 138 skaters, \$4100
 - 3. Payroll, bookkeeper \$4300
 - 4. Lighting \$4000
 - 5. Heat \$4000
 - 6. Fundraising obligation \$1500
 - 7. Texas Roadhouse event \$2000
 - vi. We have made cuts to budgeted expenses:
 - 1. New hockey sticks \$2000
 - 2. Rubber for player boxes \$2000

This should enable us to stay on track to meet our budgeted net income assuming everything else works out as planned.
 - vii. The golf outing was budgeted to net \$5000 from the additional fundraisers that we do during the event such as the raffles, silent auction, and games at the holes. We made \$1600 on those and \$2200 in sponsor money from our hat trick sponsors, leaving us \$1200 short of budget.
- b. KMIC General Manager – Craig Petersen
- i. Replaced two sections of our header tube. We did end up opening on time for the Ref clinic.
 - ii. Ref clinic organizers were very pleased with our accommodations.
 - iii. Blood drive low numbers. Looking at mid season for another one.
 - iv. Ice install. Over all went well. A little light on the boom floods and zam floods. Thank you to all who helped get our ice in..and it looks great.
 - v. We passed our annual fire safety inspection
 - vi. Elevator update: I talked to our architect, we do need operational. I will be looking into companies; with 2 levels and diff things on each level need access to both levels without going outside
 - vii. Try Hockey for free reminder. Nov 8 11:30-12:45 We will need vols!

- viii. DJ Halloween Skate on Fri Oct 24th 6:15-8:45pm. WB trick or Treat is 25th. Help spread the word.
- ix. Intro to hockey dates are set. Session 1 starts Oct 19. Info on the website: 3 sessions 6 weeks
 - x. Bombers Home opener is Nov 1 7:30
 - xi. Public Skate season also starts Nov 1
- xii. Lower lobby locker room 6/7 and hallway rubber floor is done. Donation for rubber in the girls room from Regan McCormak – THANKS! Our flooring guy is donating the install cost and is planning on coming in next week.
- xiii. Trophy shelves are up! Thanks Shawn Beschta
- xiv. Kathy and I passed our Certified Food Safety Course. Good for five years
- xv. We then passed our annual health inspection
- xvi. Rink Boards
 - 1. Waiting on printing of Blair (change in logo design)
 - 2. Pet Supplies is up
 - 3. Voss is up
 - 4. TD Graphics is up
 - 5. Salberg Law is up
- xvii. Parking space sign and locker room sponsor signs have been ordered
- xviii. Good report from Orkin again
- xix. Scott Ratzberg will be in the next couple weeks to work on our landscaping around the new part of the building
- xx. Parking lot is on the October schedule to be sealed (no driving 24 hours)
- xxi. No more Zumba classes
- xxii. Meat cutting Oct 9. 9:30-22 cutting, 12-2 lunch. Carryouts welcome. 21 meat cutters
- xxiii. Hosted JDRF Skate and Humane Society Skates
- xxiv. WB Leadership Class tour
- xxv. First Baptist renting multi room on Weds. 5-6 weeks
- xxvi. Tons of school flyers went out. Thank you to all who help me get them out to families
- xxvii. Thanks to Dave Brown and Mark Ferrier for painting our black stripe
- xxviii. Locker room/storage room/sam room/maint. Rooms DONE! Thanks to Sherry Reiter and Nelson Electric for helping us.
- xxix. Weeds in lot. Sprayed again, under control.
- xxx. Road sign bulbs ordered. Should be in next week.

- xxxi. Partial product picked up for the heat tape project. Need a truck to carry 10ft pieces of conduit. (John Schier)
- xxxii. Fitness center is open \$50 season, \$75 family
- xxxiii. Banner costs
 - 1. Our guy has good price \$175 for setup and \$10 /yr to add
 - 2. Need 3-4
- c. Coaching Director – Dave Fountain
 - i. Coaches selected, meeting 9/29
 - ii. Water bottles need to be ordered
- d. Player Development – Andrew Quinn
 - i. Training camps done;
 - 1. thanks to coaches Vorpahl, Fountain, Nick and Pickett; worthwhile and should do it again next year.
 - 2. Lessons learned
 - a. Use calendar tool instead of published schedule for ease of communicating changes
 - b. Many questions about cost, outside member participation, will build FAQ to address so everyone gets same message
 - ii. Weekend Training camp brought in \$2175 kids had fun; difficult timing before tryouts; FAQ would be helpful
 - iii. Team selection and tryouts complete
 - 1. 96 players and 7 teams
 - 2. Opportunities for improvement
 - a. Clarify consequences of not attending one or all sessions
 - b. Clarify importance of letting us know if planning not to attend one or all sessions
 - c. Need to clarify H dual eligibility, impact of payment, part of registration notice
 - d. Need to revisit/clarify K tryouts/Team selection process is closed session
 - e. Update Section O to remove reference to Peewee checking
 - iv. Regular season – what's new
 - 1. 2 Bantams this year- each will get 1 full ice and one half ice practice per week
 - 2. Squirt/Peewee – In effort to provide teams time to practice full ice drills we are eliminating some ice resurfacing. Teams sharing ice time are encouraged to work together to establish if they want

to do this at the beginning or end of each practice. One 10 min full ice time per team per week.

3. Skills development Monday nights (6:10-7:10)
 - a. Propose \$5 charge with exceptions for special training opportunities
 - b. Members only
 - c. Full equipment
 - d. Goal is skill development (skating, shooting, stickhandling, small area games)
 - e. Plan to announce who is running the training time and what the focus is at least 1 week prior
 - f. May include outside coaches, will always have 1 WCYHA coach in attendance to supervise
 - g. Working to host checking/contact confidence training led by Guy Gosselin.
4. Goalie Training Wed (7:20-8:20)
 - a. Plan to start the season with Coach Quinn leading these sessions. Depending on turnout and availability may transition to hired coach. Can hire it out at \$80/hour to Future Stars Goaltending but it's a lot to cover if low attendance
5. Open hockey
 - a. This is a great opportunity to build your love of the game and be creative
 - b. Propose \$5 members/\$10 non members
 - c. Not being coached/monitored for poor behavior
 - d. Non members must complete waiver
6. Girls hockey weekend Oct 11th (4:00-5:30)
 - a. Come out, need coaches and board members to talk it up; bring friend, neighbor, relative
 - b. Free skate for girls
 - c. We have gear: helmets, gloves, skates must be worn
 - d. Pizza party
 - e. Small area with nets pucks
 - f. Grow association/grassroots
7. Try hockey for free; NOV 8 - Need representation from coaches, board; bring friend, neighbor, relative
8. Request to clarify multi purpose room use/schedule

9. Request to use fitness room for player dryland training
- e. SafeSport – Rachel Schemelin
 - i. Developing procedures and best practices to secure locker room
 - ii. Thanks to those here during registration and open hockey; place for girls
 - iii. Mite level –
 1. ok same locker room or separate.
 2. Parents allowed, coaches secure
 3. Mixed gender have supervision with option for girls only locker room
 - iv. Squirt and above – parents are in locker room helping tie skates; need to interpret and set policy
 1. Secure locker room = not locked, checked and secure; protect children vs protect personal property
 2. Check bathroom doors; GM and Charlie
 - v. Discipline at Board level, no clear examples. Will reach out to other associations on their processes
 - vi. Audience initiated discussion: issues at tournament
 1. need to be reported to tournament director
 - vii. Audience initiated discussion: Bullying going around at skills camps.
 1. No process in place yet but we will address and get supervision
 - viii. Rachel will set up meetings with team managers – established within a week
 - f. Other director/coordinator reports
 - i. Charlie Voigt
 1. Need to contact ADM and SQ parents for volunteer tasks; manager meeting or team meetings; work with Rachel
 2. Doug can send something out to members
 - ii. Paul Luedtke
 1. Zams in for October, covered
 2. Start to get rest of DIBS
 3. Planning team work weeks; 2 teams/week
 - a. Holiday weeks 3 teams
 - b. Each team does 5 weeks
 - c. First email and schedule sent
 - iii. Sherry Reiter
 1. golf outing
 - a. thanks for help prior to event and during event

2. Ladies night to chill will be Nov 13
 - a. 18 committed; double last year
 - b. Multipurpose room and upper lobby
 - c. Local businesses participation, community event
 3. Buffalo Wild Wings sponsorship
 - a. Get a card and 10% donated to association
 - b. Coaches free meals
 4. Wreath sale
 - a. Orders due 10/27
 - b. Good margin
 5. Larger event coming Ice bowling in place of Beer and Wine
 6. One other – Candy bar or scrip
- iv. Ryan Lichtensteiger
1. Ice thin, floods, drive slow
 2. Dale Reiter fix problems and take care of zams
 - a. WI Lift Truck is Zam maintenance and backup for Dale
 3. Six new drivers, a couple dropped out
 4. Continue ride alongs
 5. 35 current drivers; good coverage
- v. Tom Postulka
1. Attended Reg 5 meeting
 - a. Safesport stuff
 - b. Big change in 2015 play down Feb 6-8 move up due to melting pond Jan 31-Feb 1 issues with schedule
 - i. Traditionally Bantam playdown 3-4 years
 - ii. They asked if we have ice. Change internal hours and work around Ice Bears, Bombers and Fig Skating
 - iii. Will tell them hours open wait and see schedule and if not fit, keep as is.
 - iv. Lower flat rate, not hourly rate
 - c. Bombers changed beer vendors to Beechwood (Bud)
 - i. Gave logo and golf outing stuff
 - ii. Beer is gravy above budget, offsets. Sell it
- vi. Paul McAughey
1. Need ADM manager, acclimated parents
 2. Paul will talk to Melissa
- vii. Mike Schilling

1. Registration

- a. WAHA – directory every assoc. emails
- b. Flyer – way to mass email; work with Craig on flyer
- c. 2 inquiries sign up for tournaments; is there a registration form to give someone? Paul will look into
- d. 4 mite teams; all 4 in mite jamboree

V. Old Business

a. Remaining TO DO projects

- i. Corners of rink, clutter on floor; 2 volunteers build scrap wood shelf; move rubber squares; return carpet squares
- ii. Clean up after practices: dividers, cones, strewn all over. Need policy when done back to order.
- iii. Renters: Need trash barrels (fig skating) end of bench; remove on Mon/Tues a.m.; Craig/Tracy work on it.
- iv. Locker room benches for 6/7: Craig has material for 7 can start working on it.

b. Ice Schedule and Game Schedule already discussed

- i. Hockey Haven Store Hours. Doug confirmed with Hockey Haven: Open Sat/Sun thru season and Wed night for Bombers.

VI. New Business

a. Mite level waiver requests

- i. Peterman's go to Fond Du Lac due to affordability
- ii. 1 vote, none in favor, all unanimous decline

VII. Open Member Forum

a. Jerseys #5 and #21 should be retired to honor former state players who died.

- i. Squirt A has one of the retired numbers and is asked to change numbers
- ii. Approval for Board to pay to switch or change numbers
 - 1. Doug motioned, Paula second, motion carried

b. Who is doing apparel?

- i. Not tied to anyone, HH used as tenant
- ii. Warrior warm-ups from co in Sheboygan is \$88 for pants and jacket
- iii. Can offer it out, SMA quotes

c. What can we help out TNT tenant? Best trainer; talk it up

VIII. Meeting Adjournment 8:03pm