



Using the HHHA Calendar

or.... WHY SELECTING ONLY YOUR PLAYERS "TEAM TAG" IS NOT ENOUGH.

As we have all noticed, practices, games, and other events may have to be rescheduled due to a variety of circumstances. It is therefore very important that you become familiar with the function of the on-line HHHA Calendar located at: <http://www.hhha.org/page/show/44253-ice-schedule>. We routinely field questions from members about schedules or events that have been listed on the calendar for some time. The year-end surveys also indicate that members may feel they have not received the training necessary on how to use the calendar to get the information they need or desire. This document hopes to rectify this.

The web calendar gives you the ability to custom tailor the display using "tags," so it will only show you the information relevant to your player or family. The drawback to this is that by omitting tags you will be unaware of events that apply to your family and player. Having the scheduler manually tag a large number of teams, leagues, and divisions to an individual event not only increases the possibility of errors, but can make the calendar quite difficult to read. The "TAG" menu is designed so you can easily categorize events, using only a few tags, so that you will receive only those events that are pertinent your family. A minimal amount of up-front setup on the user's part is required, but this can just be done in only a minute or two, make sure you scroll all the way to the bottom of the tag menu to see all possible selections available.

Currently Selected Tag(s):

HHHA Home | Squirt (CCYHL) | Beginner Teams | Bantam AA (2013-2014) | PeeWee B (2013-2014) | Match Any

PeeWee AA (2013-2014) | PeeWee A (2013-2014) | Squirt A (2013-2014) | Squirt B (2013-2014)

HHHA Bantam Orange (2013-2014) | Int Green (2013-2014)

Show Tag Menu

Calendar View | Month List View | Day View

« October 2013 »

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	1	2	3	4	5
		Practice: Squirt Clinic 6:30pm-7:30pm	Practice: Bantam AA, Major A	30F-30H Practice: Squirt A	CCYHL PeeWee games may begin	DNHL PeeWee, Bantam, Midget League Games

SUBSCRIBE TO ICAL CLOSE

Subscribe to this iCalendar Feed

You can subscribe to this calendar if you have calendar software that accepts the iCalendar format:

1. Copy the link below.
2. Paste the link into your calendar software.
3. If you are using Outlook 2007 copy and paste this link into a new web browser window and Outlook will automatically ask you if you wish to add the iCal feed.

• Looking for an application that supports iCalendar feeds? Try [Google Calendar](#).

• NOTE: You may receive error messages while importing iCalendar feeds into Outlook 2007. You can safely ignore these errors as they do not affect the functionality of the feed.

http://www.hhha.org/ical_feed?tags=44250%252C44330%252C924027

As an added bonus, and HIGHLY RECOMMENDED:

Take the extra step of importing your custom HHHA calendar into the calendar program or app on your computer or phone, and any changes made to the online calendar will be automatically updated on your device.

Get the details for subscribing to your custom calendar (or RSS Feed) here:

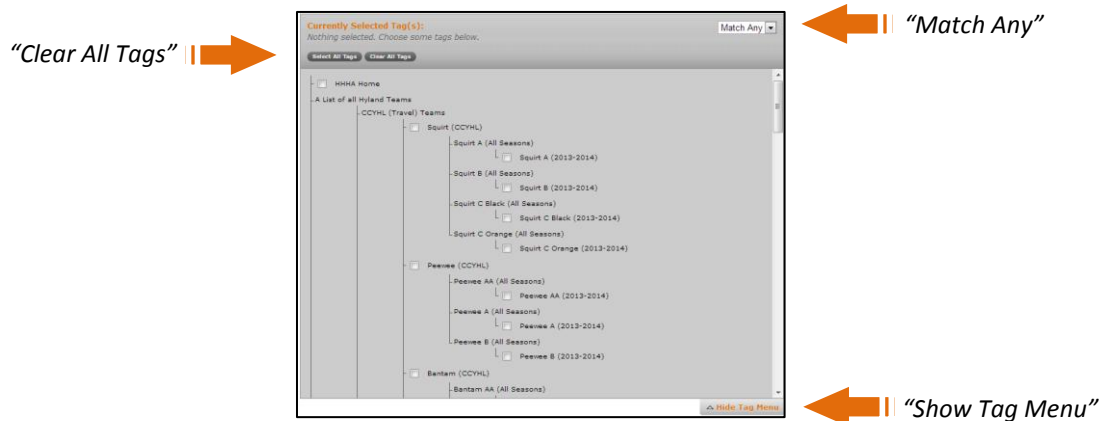
<http://pointstreaksites.com/view/support/tutorials-2/site-tutorials/subscribing-to-an-events-calendar>





Instructions for proper Calendar Use

1. Go to the Dropdown Box on the right of the Tag Menu and select **"Match any"**.
2. Click on the **"Show Tag Menu"** Button at the bottom right.
3. Click the **"Clear All Tags"** button on the top left to get started.
 - It should now look like the picture below.



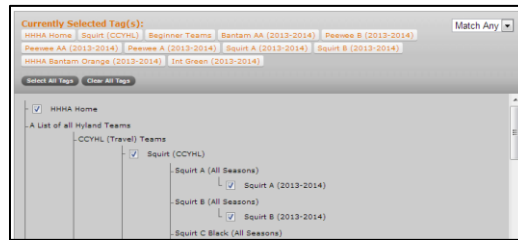
Check the boxes next to the following Tags:

- You should have at least the first four (4) Tags listed below selected for each player, If you have multiple players, you can combine tags like HHA Home, which covers both.
- i. **Required Tag: HHA Home**
 - HHA-wide events.
 - Member's Meetings, Jag Jog, Back to Hockey Nights, General Interest Events, etc.
 - ii. **Required Tag: Division Main** (i.e. Peewee (DNHL), Bantam (CCYHL), 8U Advanced, etc.)
 - League and Division specific events.
 - **Tryout Times**, Skills and Drills, Division Specific Meetings and Clinics, etc.
 - iii. **Required Tag: Team Specific** (i.e. Squirt A, Midget 1, Beg. Black etc.)
 - Single Team specific events.
 - Practice & Game Schedules, Team meetings, etc.
 - iv. **Required Tag: Position Specific** (i.e. Coaches, Goalies, Forwards, Defensemen)
 - Position Specific meetings or clinics.
 - Goalie Clinics, Open Ice for Goalies, Coach the Coaches etc.
 - v. **Optional Tags: Other Tags of Interest** (i.e. Stick & Puck, Jaguar Club)
 - Club benefit events, HHA run stick and Puck Sessions, etc.





Selected tags appear here



Examples:

Family 1:

One child playing defense for Bantam AA.

Tags to Select (4):

- | | |
|-------------------|--------------|
| 1. HHHA Home | 3. Bantam AA |
| 2. Bantam (CCYHL) | 4. Defense |

Family 2:

Two children, one playing goalie and a parent that Coaches for Squirt B and a center for Midget 1

Tags to select (8):

- | | |
|-------------------|-------------|
| 1. HHHA Home | 5. Midget 1 |
| 2. Squirt (CCYHL) | 6. Goalies |
| 3. Midget (DNHL) | 7. Forward |
| 4. Squirt B | 8. Coaches |

Family 3:

Two children who enjoy going to Stick and Puck, are members of the Jaguar Club, one plays Beginner – Black (no positions at 8U), one plays left wing for Pee wee A.

Tags to select (8):

- | | |
|---------------------------------|----------------------|
| 1. HHHA Home | 5. Pee wee A |
| 2. Pee wee (CCYHL) | 6. Forwards |
| 3. 8 and Under – Beginner Teams | 7. HHHA Stick & Puck |
| 4. Beginner – Black | 8. Jaguar Club |

Notes:

Tags on the website's calendar may get changed if your settings are remembered from a past visit (*"cookies" are enabled*) and you had changed the selected tags on your previous website visit. If you elected to import your custom calendar (*Highly Recommended* : <http://pointstreaksites.com/view/support/tutorials-2/site-tutorials/subscribing-to-an-events-calendar>), that tag menu is fixed on your device and will not change throughout the season. It is a best practice to wait until team numbers and levels of play are finalized, as some of the existing tags may be deleted or altered as the season approaches and registration numbers come in.

We hope this document helps everyone to gather the information needed to ensure no one misses any event during the season (or off-season.)

