

July 11, 2011

Dover Youth Hockey Association Board of Directors

MINUTES

Open Meeting:

1. Call to Order
 - a. Members in Attendance:
 - i. Dave Middleton
 - ii. Melanie Walsh
 - iii. Cheryl Sullivan
 - iv. Ellen Barton
 - v. Michelle Launsby
 - vi. Karim Durham
 - vii. Tim Broadrick
 - viii. Ryan Kaichen
 - ix. Eric Post
 - x. Jim Gowen
 - xi. Stephan Parks (non-voting legal counsel)
 - b. Members Absent
 - i. Stacie Constas
 - ii. John Kelly
2. Members' Comments –
 - a. Andrew Leach spoke to the Board about his plans to build an off-ice hockey-specific training facility attached to the Dover Arena. He would like an opportunity to bid on our skills coaching contract for next year.
 - i. The Board intends to put next year's skills coaching out via a new RFP after tonight's meeting (see later agenda item); Andrew will have an opportunity to respond to this RFP along with other skills coaches
 - b. Association member Stephan Parks offered to serve as volunteer legal counsel to the Board.
 - i. The Board moved into a closed session temporarily to discuss his offer. The Board agreed to accept his offer and to include him in Board proceedings as volunteer counsel, in a non-voting capacity, including attendance at Board meetings, including Executive Board meetings, at the discretion of the President.
 - ii. Motion by Tim, second by Cheryl, vote was unanimous
 - iii. Meeting was re-opened to membership
3. Reports
 - a. Secretary – Minutes of previous meeting(s)
 - i. Accepted, motion by Cheryl, second Michelle, unanimous
 - b. Treasurer – Monthly report

- i. Somebody won the BINGO rollover, taking home over \$32,000... Ellen to post an announcement on our web site
 - ii. Ice contract still needs to be signed (to be discussed under draft schedule)
 - iii. Tuition will be re-forecasted after the schedule is set and hard costs are better known; if necessary we will reduce tuitions
 - iv. An arena representative told Melanie that the new logo did not come to the arena until after the Holt ice was put in... we provided the logo when requested about a month ago. Tim is already planning to meet with Pat McNulty this week and will ask about this. We pay – on behalf of our members – for this logo placement, so we will look for some remedy if the new logo can not be placed under the ice.
 - v. Report Accepted, motion by Ryan, second by Ellen, 6 in favor, 2 abstained
 - c. NHAHA report – Dave Middleton
 - i. Dave, John and the new office manager/scheduler will attend NHAHA August/Annual meeting on Aug. 27. Level Reps are invited. It will be a good opportunity to meet state level representatives (all contact with state level reps during the season will go through the NHAHA/GSL rep)
 - ii. Dave asked Level Reps to go to coaches to discuss level placement requests before this meeting
 - iii. During the weekend of September 10-11, Dave will offer the NHAHA an hour or two of ice time, to be donated by DYHA, for a coaches' and referees' clinic with USAHockey regarding the new body contact rules
 - 1. Tim has already spoken with Larry Rocha about this, and Dave will follow up via email
 - iv. Report accepted, motion by Jim, second Melanie, unanimous
 - d. Seacoast League report
 - i. Nothing to report
 - e. IJYHL report – Tim Broadrick (substituting for Stacie & Karim)
 - i. IJ will be holding an ADM clinic for coaches with Roger Grillo on July 25th, probably in Somerville, time to be determined. All coaches are invited (most IJYHL organizations will be requiring their coaches to attend)
 - 1. Jim/Ryan to communicate with our coaches as more details come in from IJYHL
 - ii. Our Mite Majors can schedule with the other three full-ice Mite teams in the IJ if we want
 - iii. Report accepted, motion by Ryan, second Cheryl, unanimous
 - f. Middlesex League report
 - i. Nothing to report
 - g. Level Reps & House League if/as needed
 - i. Girls – U19 split reduced tuition announcement has not gone onto web site
 - 1. Ellen & Tim to do Wednesday

- ii. Bantam –
 - 1. 97 team no longer exists (see later agenda item under Old Business)
 - iii. Mite Select program –
 - 1. Coaches need to get together with Jamie Wood to start to define how the program will work... dates to be determined
 - a. Ryan will initiate with Jamie Wood
 - 2. Some parents have questions about when program starts
 - a. Ellen & Tim to get an announcement on the web site Wednesday
 - iv. House –
 - 1. Tim will put house committee together in August. Flyers to go out to schools in September.
 - 2. Jim will contact Gary Bannon about getting a table at Dover sports sign-up nights at McConnell Center
 - h. Other reports
4. Old Business
 - a. Appointment of a new Director to open seat on Board – President
 - i. Dave plans to appoint a new board member next month
 - b. Update regarding Office Administrator position – President
 - i. Exec Board advertised and received ten resumes
 - 1. Six were considered; two stood out
 - 2. Two were interviewed, and both were impressive
 - a. One of them withdrew after the interview
 - b. Dave Middleton will offer the contract to the other candidate tomorrow
 - c. Update on 2011 travel rosters – Registrar & Treasurer
 - i. Bantam Major (1997) update – Tim Broadrick
 - 1. Team was dissolved
 - a. Only loose end was one player who had not committed financially to the team, who is now asking for a place to play... Dave will offer the player a spot on the split-season Midget Minor 2 team, with the possibility of full-season Midgets after the split season ends
 - ii. Girls' U19
 - 1. Jim reviewed rosters and commitment prospects
 - a. Tim & Ellen will have U19 tuition notice on web site Wednesday
 - d. Uniform update – Melanie Walsh
 - i. Uniforms have been ordered, we have not paid yet
 - e. Practice schedule/ice contract update – Stacie Consta/Tim Broadrick
 - f. Alternate player policy & public communication update
 - i. Will go online Wednesday
 - g. Office renovation update
 - i. Karim to look into flooring
 - ii. Tim is donating a conference table

- iii. We need chairs (19) for conference/meeting room
 - iv. Karim will look into options for flooring
 - v. Karim will also look for benefactors to donate computer/television/video equipment
 - h. Skills coaching for next year – preparation of bid request/coaches’ input – Karim with Jim Gowen & Ryan Kaichen to write RFP
 - i. Karim, Jim and Ryan will get an RFP out by July 18, vendors will have until July 27 to respond so the Board can review their responses at the August 1 meeting
 - i. Other Old Business
5. New Business
 - a. Melanie will be proposing some new options for the team apparel store. We will open the store in September and keep it open for two weeks, then open it again each month.
 - b. Jim asked about providing coaches’ jackets with new logo...
 - i. Dave suggested asking the Finance and Audit committee to put a proposal in a new budget proposal at next month’s meeting
 - c. Other New Business
 - i. Eric Post asked about early ice for team get-togethers
 - 1. Teams will have to buy their own ice if they want to skate on a private sheet; we recommend holding off-ice get-togethers in the preseason
 - ii. Melanie asked for Board approval to run a comedy fundraiser.
 - 1. She has three companies that could do it, and is in the process of deciding on a venue/company
 - a. Dave suggested attaching a comedy night to a fall golf tournament, which Karim has been talking about trying to organize
 - b. As part of the promotion of this event, try to link the funds raised to specific organizational needs
 - c. Karim will call a couple of golf courses
 - iii. During appointment of Disciplinary committee members, the Board discussed examining our By-Laws for a clear, objective disciplinary process, consistent with USAHockey rules
 - 1. The By-Law Review Committee will convene to examine this issue before our next meeting
 - d. Board responsibilities for next year (continued from June meeting)
 - i. Standing committee seats were assigned
 - 1. In addition to a chair and two board members, we will seek to add at least two additional members of the association to each standing committee
 - a. Ellen will add a request on our web site for parents to serve on each of these committees
6. Adjournment – motion by Michelle, second by Cheryl, unanimous