



Washington County Youth Hockey Association
PO Box 462, West Bend, WI 53095
262-335-0876
www.wcyha.org
2019-2020 Season



Dear Parents and Guardians:

Welcome to the Washington County Youth Hockey Association (WCYHA). WCYHA is a not-for-profit 501(c)3 corporation. WCYHA owns, operates, supports, and maintains the Kettle Moraine Ice Center (KMIC), where our practices are held and our home games are played. We operate almost completely with volunteers and receive no funding from any government agencies. We proudly do so while putting on a first class hockey development program for the youth of the county and providing a top-notch facility for use by the community. Upon payment of hockey registration fees, you will become a member of WCYHA and participate in this volunteer effort. All members receive an annual family skate pass for public/open skate sessions at the KMIC. Rental skates are available for a small fee. Through a dedicated corps of certified coaches, we strive to teach area youth the game of hockey while emphasizing sportsmanship, progressive skating skills, teamwork, building self-esteem, and developing self-discipline. WCYHA currently fields teams through high school aged youth.

Please read this registration packet carefully and keep it for future reference. There are changes from the prior season in the Fundraising and Volunteer hours sections. If you have questions, please contact WCYHA General Manager, Brandon Bayer at rinkmanager@wcyha.org, WCYHA Office Manager, Amy Wundrock at wcyha@wcyha.org or 262-335-0876. The registration packet includes the information that you need to register your player for the 2019-2020 hockey season. Other required forms and agreements can be found on our website, www.wcyha.org. Please read each section, paying special attention to financial obligations, fundraising requirements, due dates, and volunteer obligations.

For planning purposes of number of teams we will have this season, we ask that you **reserve your skater's place in the hockey program with a \$100 non-refundable registration deposit which** will be applied to the registration fees. ***Payment for pre-registration and registration is being accepted through Sport Engines online payment plan that is connected and automatically debited from your credit/debit card for the 2019-2020 season. Registrations received after May 31, 2019 that are accepted will be assessed a late fee of \$250., and an additional \$25. will be assessed monthly for every month late. Families who are new to the WCYHA will not be assessed a late registration fee.***

The deposit is nonrefundable should your skater later decide to not participate.

FINANCIAL OBLIGATIONS:

1. Registration Fees: 8U (Mite) level	\$400.00
10U (Squirt) level	\$907.50
12U (Peewee) level	\$1026.25
14U (Bantam) level	1240.00

10U (Squirt), 12U (PeeWee) and 14U (Bantam) level registration fees, include dry land sessions at Breakaway CrossFit
(Mid-Season Registrations will be prorated based on number of weeks left in the season)

2. Building Contribution: \$250 per family for 8 years.

All families are asked to make this donation to WCYHA. This is due by August 1, 2019 and is used to make payments on the mortgage. To the best of our knowledge, these donations are tax deductible to the extent allowed by law. Consult your tax advisor.

Registration fees and Building Contributions are **due in full by August 1, 2019** unless you decide to use the payment plan. **You must select the seven month payment plan in the online registration process and begin making payments in at time of registration in order to use the payment plan. (no later than May 31)** You will be notified 5 days prior to Sports Engine processing the monthly fee by email. You will be provided the option to change the credit card if desired/needed. You do not have an option to cancel, just update credit card information. If there is a processing problem with your credit card, you will be notified and will have 10 days to rectify the situation. A \$25. Late fee will be assessed after the ten day period if the credit card payment is not received and an additional \$25. will continue to accrue for every week the payment is not received. The minimum monthly payment for each level will be charged on the last day of the month from June through November. The payment covers the registration fee and, building contribution (if applicable, i.e first child registered).

If your financial obligations are not met by the due dates, your skater will not be allowed to skate.

3. Fundraising Obligation: \$150 for the first skater in the family; \$100 for the second; \$50 for the third. You may choose to "buy-out" by paying this amount at registration, or you may participate in fundraisers organized by WCYHA for this purpose. It is your responsibility to read emails that are sent notifying you about fundraisers. You choose whether or not to participate. There are a limited number of fundraisers set up. Your fundraising obligation must be met in full by 3/1/20. If you have not raised enough profits to meet your obligation, you are required to pay the remaining balance by 3/15/20.

4. Raffles: We ask families to solicit or make donations for various raffles held by the WCYHA throughout the year in conjunction with tournaments that we host and other fundraising events. Each family is expected to acquire or make a donation (minimum \$20 value) to its home tournament(s). If a team (or teams) decides by majority vote to forgo a raffle, every family can donate \$35. to cover money that would have been made on a raffle.

5. USA Hockey Membership: In order to complete the WCYHA registration process, you will be required to join USA Hockey and become a member. USA Hockey provides insurance coverage to all member skaters, coaches, and organizations. The online registration process directs you through this.

6. Away Tournament Fees: variable

Most teams choose to participate in two or three away tournaments at other hockey associations. There are fees associated with these tournaments which will be paid for by the members of the team. All travel and hotel expenses are also additional costs that each family is responsible for.

7. Equipment: variable

You must supply and maintain your own equipment. Rental equipment is available for the younger/smaller skaters. A \$125 returnable deposit and \$50 annual rental fee applies. Jerseys are provided for 8U (Mite) level skaters. 10U (Squirt), 12U (Pee Wee), and 14U (Bantam) skaters must pay for their jerseys.

If you have a Bantam level player who is dual eligible, your player must make their decision by August 1st, and your financial obligations must be met by the due dates, or your skater will not be allowed to attend try-outs.

SPECIAL PAYMENT TERMS: PLEASE READ CAREFULLY

If you are unable to meet the financial obligations for the 2019-2020 hockey season under the available payment plans and would like to apply for special payment terms or for a grant from our youth hockey financial aid fund, your request must be submitted in writing to WCYHA President by the end of pre-registration, May 31st. Please specify the payment plan that you are requesting and, if applicable, the amount of funds that you are requesting from the financial aid fund. Be prepared to submit your 2018 and 2017 Federal Income Tax returns, recent pay stubs, and any other information necessary to verify your situation and substantiate your request. Requests not made in writing will be denied. All requests for special payment terms and financial aid funds are kept confidential. Decisions are made by the finance committee of WCYHA and are final. If special payment terms are offered by WCYHA, you will be asked to sign a contractual agreement. Failure to meet the contractual obligations at any time during the season will result in your skater not being allowed to skate until the terms have been met. Persons who have not paid in accordance with previous payment agreements, or who did not end the previous season in good standing, may be refused special payment terms for this year and in the future. At a minimum, the \$100 pre-registration is due by May 31, and a total of twenty-five percent (25%) of registration fees is due by the start of tryouts.

VOLUNTEER WORK OBLIGATION:

Each family with a skater at the 8U (Mite), 10U (Squirt), 12U (Peewee), or 14U (Bantam) level is required to work thirty-five (35) hours per family per year. The year runs from April 1 to March 31. Half of the hours are required to be completed by December 31. A charge of \$35 per hour not completed will be added to your account. The work obligation may be satisfied by any capable person age 16 or older including grandparents and friends. Volunteers are able to help in many areas of running the WCYHA and the Kettle Moraine Ice Center. There is an online program to sign up for available shifts/jobs.

If you prefer to buy out of the volunteer work obligation, you must declare that in the registration process and pay \$25 per hour that you are buying out by August 1, 2019. If you do not buy out in advance and you do not work the hours that you did not buy out, unworked hours will be charged at \$35 per hour. We will split the season in two for the buyout opportunity, so you can buy out of all or a portion of your first 17.5 hours at registration, and you can buy out of all or a portion of your second 17.5 hours by December 1, 2019. You may also buy out of the total 35 hours during the registration process. At each level, WCYHA sponsors a home tournament for which each family is required to volunteer a set number of shifts which do not count towards the 35 hours of volunteer obligation. *You may not buy out of your home tournament volunteer hours.*

IMPORTANT DATES SUMMARY:

Now	Online registration available with USA Hockey
May 31st, 2019	Special payment terms request must be submitted by this date. \$100. Pre-Registration fee due &/or Registration in full
May 31st, 2019	To use the 7-month payment plan, you must begin by this date.
August 1st, 2019	Special payment terms must be agreed to, not applied for.
August 1st, 2019	Online Registration must be completed. Registration fees & Building Contribution must be paid in full unless on payment plan.

July/August	Open house night, date to be determined. If you need to order Squirt-Bantam travel jersey's and warm-ups, you must attend open house. If you are an 8U (Mite) family and want to order warm-ups, you must attend open house.
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REGISTRATION PROCESS:

At a minimum, pre-registration and the \$100 deposit must be received by May 31, 2019. Full online registration must be completed by August 1, 2019.

Athlete and Parent Code of Conduct, Concussion Forms and Volunteer Agreement are now part of the online registration process. Please note the updates to the Parent Code of Conduct.

Skaters who have not previously presented a certified birth certificate will be required to do so. It is best to present this on an Open House night (see below). We will record information from the birth certificate on a Birth Annotation of Facts form and return the birth certificate to you. We must have this for submission of player rosters to Wisconsin Amateur Hockey Association (WAHA).

Please note that if you choose pre-registration only and do not begin the monthly payment plan in May, you will not be able to use a payment plan at a later date. Your registration fees will be due in full on August 1, 2019. You will also still have to complete the full online registration process by August 1, 2019 if you plan to have your child skate with WCYHA.

When registering with USA Hockey, be sure to select the 2019-2020 season. After USA Hockey registration is complete, you will be directed to print off a confirmation form. You will need your USA Hockey player confirmation number to complete your online registration with WCYHA.

To register your skater, go to www.wcyha.org. Click on the registration tab at the top. Then click on the online registration link on the right side of the page. An online payment option is available, but you will have to pay additional fees that are assessed by the processor.

NEW PLAYERS MID-SEASON:

To encourage new skaters to join the Association, we will prorate the registration fees, building contribution, volunteer hours and fundraising obligation based on the playing season noted above for players who join the Association after the start of the hockey season. The player will be responsible for the full USA Hockey registration fee. Full payment of fees must be made immediately in order to qualify for prorated fees. There is no late registration fee for families who are new to the WCYHA.

OPEN HOUSE NIGHTS:

Open House nights will be scheduled for late July/early August and will be announced via email. These nights will be used to submit fit jerseys and warm-ups for travel players, warm-ups for mite players and present Birth Certificates for Birth Annotation forms. Jersey number requests will be taken at the time of jersey order. Numbers may be requested and will be assigned in person on the open house nights. You must then place your own jersey order according to the instructions that will be given to you at that time. Please remember, if this is your skater's first year with WCYHA, **be sure to bring a certified birth certificate for your skater as required by WAHA. Your player will not be able to take the ice for practice until their birth annotation is completed and turned in.**

SKATER LEVELS:

INTRO TO HOCKEY

In-house, no travel program for ages 4 and up at the Kettle Moraine Ice Center. Information available at www.wcyha.org. Click on "Intro to Hockey" on the left navigation bar. Skaters need to have at least one session of Intro to Hockey or the approval of the Director of Player Development prior to being allowed to skate on a 8U (Mite), 10U (Squirt), 12U (Pee Wee), or 14U (Bantam) team. Intro to Hockey does not require online registration, does not include membership in WCYHA, and does not receive other member benefits. Simply sign up by submitting the form online on the WCYHA website, www.wcyha.org.

BIRTH YEAR	AGE	LEVEL	REGISTRATION FEE
2011 & Later	8 & Under	8U (Mite)	\$400.00
2009 - 2010	8 - 10	10U (Squirt)	\$907.50
2007 - 2008	10 - 12	12U (Pee Wee)	\$1026.25
2005 - 2006	12 - 14	14U (Bantam)	\$1240.00

8U (MITES)

Two/Three ice practices per week and 12 games including referees.

WCYHA uses the American Development Model (ADM) which was introduced by USA Hockey to develop players throughout their youth hockey years. At the 8U (Mite) level, there is an emphasis on the development of skating and hockey skills in a noncompetitive, cross-ice, in-house environment. This allows for more puck contact by each player on the ice. USA Hockey's studies have shown that this environment best facilitates the development of players for a competitive team environment, and we wholeheartedly agree, given the developmental successes that we have seen at our facility.

10U (SQUIRT), 12U (PEE WEE), AND 14U (BANTAM)

40-45 practices per season, 12-15 home games including referees, playdown game fees, and State Tournament entry fee (if the team qualifies).

These teams are for experienced skaters and typically encounter extensive travel during the season. They play an average of 30-40 games during October through March. Skaters are placed on teams based upon their performances during the tryout/evaluation process. Tryouts are conducted under the direction and supervision of WCYHA Board members. The evaluations and ratings of players are done by independent, experienced hockey coaches who are not affiliated with WCYHA. Registration fees for these teams pay for all practices, home games, playdown (state tournament playoff) entry fee, and State Tournament entry fee for those teams that qualify. These teams require a commitment both from a parental support standpoint and from a financial standpoint as most teams participate in 2 or 3 away tournaments per season and a home tournament, all of which are funded by the members of the team or their sponsors. See our online handbook for further details.

GIRLS' TEAM

For the 2019-2020 season, WCYHA will have registration available for an 8U (Mite), 10U (Squirt), and 12U (PW) Girls Ice Lynx team. We would love to form girls' teams at every level, and it is the goal of the WCYHA to do so. If you are interested in an all-girl team and know of others who are, please contact the Director of Player Development immediately so that we can plan for such a team(s). See the website for contact information. If we determine that a team can be filled, either with skaters from WCYHA or as a co-op with another area association(s), we will contact and advise you of the terms and fees for such a team. Rather than wait to determine the viability of a girls' team, we suggest that you register your player at the age-

appropriate level for a Squirt, Pee Wee or Bantam team in case the numbers require us to close registrations at that level, but also advise the Director of Player Development of your interest in joining the Girls' Competitive Team.

Home Tournaments:

The Tournament Director will make every effort to host a tournament at each team level. If there is enough outside interest in a tournament, our home team families will be asked to complete a minimum number of volunteer hours during the tournament. The volunteer hours required for home tournaments are in addition to the standard 35 hours required of each family. The Board of Directors reserves the right to impose penalties (such as financial, player being excluded from tournament play, or both) if a family does not satisfy its requirement.

Official Hockey Season Dates:

The official hockey season begins on the first night of tryouts and runs through the last weekend of Wisconsin Amateur Hockey Association (WAHA) State Tournaments per team level (Squirt, Pee Wee, and Bantam).

In addition, at all of the levels, each family has free access to open skate. Home teams will be entered into home tournaments at no cost in exchange for a family minimum volunteer hours requirement during the weekend, you also receive reduced ice rental fees of \$150. for private use based on availability per the KMIC general manager and a birthday party rate of \$50.

Refund Requests

Please understand that WCYHA relies on projected enrollments when establishing the fees for the next hockey season. Costs are essentially fixed during the season and do not vary to the number of paying skaters. Any under-funded expenses shift the dues and fees to the paying members of the Association the following year. However, we understand the desire to receive a refund when a skater no longer is able to play hockey with WCYHA because of injury, academic issues, or moving. In order to balance the financial impact on the Association and to accommodate the desire for a refund in certain situations, the following guidelines have been established:

1. The official hockey season begins the first night of tryouts per team level and runs through the last weekend of WAHA State Tournaments per team. This will be the period of time used in determining how to prorate any refund of registration fees.
2. Registration fees will only be refunded on a pro-rata basis for lost playing time related to injuries per the following conditions:
 - The injury was incurred while playing hockey for WCYHA.
 - The injury resulted in the player missing at least 6 weeks of the season.
3. The maximum amount of registration fees eligible to be refunded is 75% of your WCYHA registration fees. The USA hockey registration and insurance fee, the Building Contribution, and the Fundraising Obligation will not be refunded.
4. For all players not in their last year of eligibility, any refund will be in a form of credit for next year's registration fees. In addition, the following must also be satisfied in their entirety:
 - Each family must have worked all 35 required Volunteer Hours.
 - Family account(s) must be in good standing.
5. No refund will be given for families relocating after the season begins.
6. We understand that it is important that players balance their education and hockey. If a player must quit playing hockey because of grade issues, the Association will allow up to 25% credit of registration fees to be applied to the next year's registration fees.
7. To encourage new players into the association, we offer a partial money back guarantee for 1st-year players. If within 8 weeks of the beginning of the season they decide that hockey is not for them, we will refund 50% of the registration fees if that portion of their registration fees has been paid and there are no other outstanding financial obligations. However, the Fundraising obligation will still need to be

satisfied and Building Contribution will not be refunded. The family will receive a check for the refunded amounts.

8. No refunds are given to families with fundraising credits unless they are returning the following year. If your player is not returning or is moving on to high school, your credit will be a donation to WCYHA's Financial Aid Fund.
9. Requests for refunds must be made to the Board of Directors in writing.

To Register follow the below link:
[WCYHA 2019-2020 Full online registration](#)

[WCYHA 2019-2020 Pre-Registration](#)