



---

**General Board Meeting Minutes**  
**January 12, 2014**

The general board meeting of the Shakopee Soccer Association was called to order at approximately 7:05pm at the Shakopee Police Station by Mark Teslow

Present: Mark Teslow, Lori Boone, Patti Isensee, Chuck Millis, Darla Teslow, Brendan Finnegan, Tony Schuetz, Scott Russett, Josh Forsythe, Pete Lutz, Jon Poppen

Absent: Wendy Woods

**Agenda:**

- Agenda approved by consent

**Minutes:**

- Best recollection, we did not meet in November 2013, thus no minutes to approve.

**Winter Training:**

- Full staffed with approximately 30 trainers.
- Started Thursday, Jan. 2, meeting on Mondays and Thursdays.
- Lost and found items will be turned in at the Blast.

**All Team Meetings:**

- Sunday, February 9 at the high school lecture hall/cafeteria
  - U9/10 @ 12:30-1:30pm
  - U11-U13 @ 2:00-3:00pm
  - U14+ @ 3:30-4:30pm

**Refund Policy:**

- Verbiage to be removed from handbook.
- Patti will change wording on registration to indicate special circumstances will be evaluated on a case by case basis.
- Box must be checked on registration form. Then emailed receipt includes reminder of policy.
- Refund granted to 2 girls moving out of state, beyond their control, less administrative costs. Patti will communicate to family.
- Other refund requests denied.
- Lori will look into other tryout processes. Some clubs give you 48 hours to accept your spot, and *then* you are considered registered.

**District Select Spring Festival (May 3, 9am-4pm):**

- Decided NOT to host.
- Darla will contact Chato with our answer.

**Coaching Director Report – Jon Poppen:**

- Prep Academy starts Monday. 40 registered. Max of 45. Ages U5-U8.
- Team practices in the dome start Tuesday. 5:30-6:30pm. Jan-March. Teams pay a fee.
- Pick-up Futsal on Wednesdays – 2 gyms for coach pick-up futsal and high school pick-up futsal.
- Coaches meetings are all set and communicated.
- MYSA is facilitating a 6 hour coach training session Jan. 25.
- E-course (full weekend) already has 13 registrants. March 14-16



- 
- Y-module will be offered to Rec Coaches. Date/time TBD.
  - Supplemental tryouts – good turnout. 1 of 3 done. Already have 4 new registrations for U9 girls
  - Fitness Training – Mondays during Nov/Dec with 53 participants! Sundays Jan26-Mar23 with max of 40 participants. Cost is \$95. Free trial Jan. 12.
  - Lori Boone – Boys Director – nothing additional to report
  - Chuck Millis – Girls Director – nothing additional to report

#### **Board Member Reports:**

- Mark Teslow – President
  - Met with Scott and our banker.
  - Installed QuickBooks online.
  - Met with Tim Johnson re: tournament software and website. Registration to be online soon.
- Wendy Rogers – VP, Ref/Field Director
  - Not present
- Scott Russett – Treasurer
  - Negotiated with banker – small fees will be waived for 1 year.
  - Working on Audit and 1099's soon. Audit period will be 2011 ending balance and 2012. Work will begin April 1 to avoid premium charges from auditor. Fee will remain the same.
  - Mike Poole will file taxes for SSA.
  - QuickBooks is online and account numbers now align with budget
  - Would like to have board review/be aware of books quarterly
  - All expense reports should now be submitted with the proper code from your budget line
  - Investigating new banking relationship ideas – on the back burner/simmer for now
- Patti Isensee – Club Administrator/Registrar/Uniform Director/Fundraising Director
  - Current project – scanning all birth certificates & concussion certificates – tracking and filing
  - Finalizing all rosters with Jon by Feb. 9 All Team Meetings
  - Working with Ranae Orr (MYSA) on vendors for the State Tournament
  - Submitted Field Grant – asking for \$3000 for goals and a defibrillator
  - Team Placement due 2/1
  - Interclub Transfers due 2/24
  - Rec Grant Deadline 2/28
  - No Play Dates submitted by 3/1 (auto dates are 5/29, 7/1-4, 7/9) Request July 14-16 U9/10
  - Summer Team Submittals due 3/3
  - Online Mandatory Meeting 4/11
  - Reschedule deadline is 4/25
  - Games begin 4/28
  - Working on Rec registration, Fitness registration, and Tournament registration
  - Warm-ups will be available for fitting at All Team Meetings 2/9
  - Will be looking at tryout pinnies that are reversible
- Brendan Finnegan – Communications Director
  - Need another meeting with Mark regarding website redesign
  - Would like to attend the next Tournament Meeting
- Tony Schuetz – Equipment Director
  - Researching game balls/prices
- Pete Lutz – Rec Director
  - Changing the format for spring rec this year
    - U4/5 coed 3v3 (Fields A1-A6)



## Shakopee Soccer Association

1160 Vierling Drive #124

Shakopee, MN 55379

952-913-9351

[www.shakopesoccer.com](http://www.shakopesoccer.com)

- 
- U6boys & U6girls 3v3 (Fields A1-A6, using B1-B6 if needed)
  - U7boys & U7girls 4v4 (Fields B1-B8)
  - U8/9boys & U8/9girls 6v6 (Fields 6A-6D)
  - U10-12boys & U10-12girls 6v6 (Fields 6A-6D)
  - 6 Practices (2 led by Jon/Doyle/Pete) and 10 Games
  - Cost \$95 with deadline of April 11.
  - Winter booklet doesn't match actual format – need to put a change in the red folders and on website
  - Need to order 4 more sets of U9/10 goals
  - Jon is working with Mary Hernandez to bring Hispanic community to Rec – plan to place them on the same team to reduce fear, paper registrations, payment plan with 2-3 payment dates
  - Josh Forsythe – Volunteer Director
    - Needed permissions to create Dibs – Patti accomplished this by the end of the meeting!
    - Requested to be at the next Tournament Meeting
  - Darla Teslow – Secretary
    - Rec meeting determined we'd need 4 additional U9/10 fields/goals. Will contact the City.
    - State of MN Non-Profit Status renewal filed.
    - Rescheduled new few Board Meetings ... here's the new schedule:
      - Sun, Jan 19 – **NO** Board Meeting (MLK Wkd, no school Monday)
      - **Sun, Jan 26 – Board Meeting @ 7pm**
      - Sun, Feb 2 – **NO** Board Meeting
      - **Sun, Feb 9 – All Team Meetings at high school**
      - Sun, Feb 16 – **NO** Board Meeting (Presidents Day Wkd, no school Monday)
      - **Sun, Feb 23 – Board Meeting @ 7pm**

### Adjourn Meeting:

Motion adjourned at 9:33pm – Motion passed

**The next meeting will be Sunday, January 26 @ 7:00pm at the Shakopee Police Station (I hope, I am confirming)**

Minutes submitted by: Darla Teslow