

# WASHINGTON COUNTY YOUTH HOCKEY ASSOCIATION

2330 S. Main Street • West Bend, WI • (262) 335-0876

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**November 25, 2013**

**Monthly Board Meeting**

**Kettle Moraine Ice Center-Multi-Purpose Room**

**6:30 PM**

**Attending:** Paul Luedtke, Dave Coughlin, Doug Pickett, Jeremy Grannan, Sherry Reiter, Paula Beine, Tom Postulka, Eddie MacDonald

**Staff:** Craig Peterson

**Excused:** Ryan Lichtensteiger, Paul McAughey

**Guests:** Charlie Voight, Gary Kesselhon, Barb Kesselhon, John Schairer, Charlene Henneberry, John Klabecek

## MEETING NOTES

- I. **Doug Pickett called the meeting to order at 6:32pm**
  - a. Doug Pickett established a quorum via the roll call
  
- II. **Tom Postulka motioned and Dave Coughlin seconded the approval of the November BOD Meeting Agenda. Motion Carried unanimously.**
  
- III. **Dave Coughlin motioned and Eddie MacDonald seconded the approval of the October BOD Meeting Minutes. Motion Carried unanimously.**
  
- IV. **Committee Reports**
  - A. **Financials – Paula Beine**
    - i. Financial Statements for 10/31 have been presented
    - ii. Cash balance of \$42k
    - iii. Accounts payable balance of \$20k
    - iv. Line of Credit is \$0
    - v. Have 5 members past due on final payments
    - vi. Angee B's payment was received for remaining amount due under lease plus court costs
    - vii. Have received 2 donations from Tom Postulka
      1. Document scanner valued at \$299
        - a. **Paula Beine motioned and Dave Coughlin seconded to approve the donation of the Document Scanner valued at \$299. Motion Carried unanimously.**
      2. TV and HDMI Cables for lower lobby valued at \$390
        - a. **Paula Beine motioned and Doug Pickett seconded to approve the donation of the TV and HDMI cables valued at \$390. Motion Carried unanimously.**
    - viii. Working on loan renewals with bankers
  - B. **Fund Raising – Sherry Reiter**
    - i. Ladies Night to Chill
      - a. Approximately 60 people in attendance
      - b. Final numbers available for next BOD meeting
      - c. Very good feedback

- d. Vendors commented that they would return
    - e. Good use of the multipurpose room
  - ii. Will be doing lots of "Trial and Error" with fundraising this year to determine best money makers
    - a. Will focus on 2 solid money makers next year
      - i. Wreathes plus 1 event
  - iii. Pancake Breakfast 12/22 from 8-12pm
    - a. 1<sup>st</sup> committee meeting following BOD mtg 11/25
  - iv. Need to solidify event date for Beer & Wine
    - a. Sherry and Craig to pick a date
    - b. Will be combining efforts with KMFSC
  - v. Still looking for missing wreathes
    - a. Do we need a better process?
    - b. 2 36" wreathes missing
      - i. May need to refund purchasers
  - vi. Discount Cards fundraiser
    - a. Asking each player to sell 5
    - b. Will need to return all unsold this year or WCYHA will be on cash hook for unused cards not returned
      - i. WCYHA will have to charge families for cards not returned

**C. KMIC General Manager – Craig Petersen**

- i. Thanks to Scott Ratzburg for stump grinding the stumps out back.
- ii. Intro to Hockey Starts Dec 1. Need Coaches Dec 8<sup>th</sup> (Craig will be taking Coaching Class on the 8<sup>th</sup>)
- iii. New Brine pump was delivered last week - install schedule for this week
- iv. Work week to do - Since last BOD Meeting, PWC, SQ Black, SQA, SQ Green completed entire list!
- v. Thanks to John Schairer for hanging the WI and POW flags
- vi. Thanks to the Postulka Family for donating the TV in the lower lobby
- vii. Rotary Meeting hosted 11/11 went well. Lots of positive feedback. Thanks to Tom Postulka for speaking.
- viii. Parking lot striped
- ix. Building heat has been set
- x. Yoga workshops scheduled for next week Tues (12/3) and Thurs (12/5)
- xi. Hosting another Blood Drive on Jan 13th

**D. ZAM Coordinator – Doug for Ryan Lichtensteiger**

- i. One new ZAM Driver approved
  - a. Potentially one more next week
- ii. New battery installed in ZAM
- iii. A reminder checklist has been drafted

**E. Tournament Director – Jeremy Grannan**

- i. PWA Tournament cancelled
- ii. Need one more SQA team to fill tournament

**V. Old Business**

**A. Safesport Coordinator -- need assignment**

- i. Deadline for consideration is 11/29
- ii. Have one person interested that has been in contact with Dave and Craig
- iii. Need to have a person from BOD assigned and beginning training by week of 12/2 assuming no one steps forth for position

**B. TNT Lease executed**

- i. TNT and WCYHA have resolved new lease agreement
  - a. 2 year lease with options for years 3 and 4

**C. In-house leagues -- further discussion**

- i. This issue is going to be shelved for the time being
- ii. Need to investigate potential of 3 on 3 leagues for early fall and spring from ADM to Adult

**D. Summer hockey camps -- Pro Ambitions request**

- i. Pro Ambition hockey camp will run week of 8/18
- ii. Plant Hockey will not be invited back
- iii. Still working on one or two other camps
  - a. Not national camps but regional or "friends of the WCYHA" running camps

**E. All Background checks completed**

**F. Thanks to Dave for getting 1<sup>st</sup> newsletter out**

- i. Next Newsletter due out 12/12
- ii. Dave needs articles sent to him by 12/5
- iii. Part of our 501c3 status requires a monthly newsletter sent out to our membership

**VI. New Business**

**A. Need ADM goalie gear cleaned and sanitized**

- i. Goalie gear has never been cleaned
- ii. Jeremy has received a complaint about gear potentially making a skater sick
- iii. **Jeremy Grannan motioned and Eddie MacDonald seconded the approval of \$100 from the WCYHA budget to have SaniSport clean and sanitize ADM goalie gear. Motion Carried unanimously.**
- iv. New process for drying gear will be instituted
  - 1. Goalie gear will be placed in laundry/storage room to air dry after use and will be responsibility of the ADM team manager to insure gear placed in laundry/storage room
- v. Jeremy will send email to all ADM managers to execute drying process
- vi. Craig will call Gary at SaniSport and get him over to pick up gear. In addition Craig will send an email out to members that Gary will be coming and skaters gear can be dropped for cleaning

**B. Stick and Ball playing in public areas**

- i. Craig to post temporary signage in public area not allowing stick and ball play
- ii. Will look into permanent signs in the future

**VII. Open Member Forum**

**a. Volunteer Hours**

- i. Paul L will audit all volunteer hours through end of November and post on website beginning of December
- ii. Paul L working to finalize and post all Concessions DIBS including all Ice Bears games

**b. Craig to touch base with Mike Gosz on finalizing dates for JV Ice Bears Holiday Tournament**

**c. Open Hockey this Friday 11/29 10-12pm**

- i. \$5 per skater
- ii. Doug Pickett and Tom Postulka to run
- iii. Craig to send email to membership

**d. West Bend Holiday Parade 5pm 12/1**

- i. Partnering with KMFSC
- ii. Have pickup and flat bed
- iii. Charlie Voight to discuss wrapping candy with free entrance to open skate for handout during parade with Candyman on Main
- iv. Potential "take photo of float" and bring for free entrance to open skate

**VIII. Meeting Adjourned at 7:10pm**

**Meeting notes submitted by Dave Coughlin, Secretary**