

# SCOREBOOK

- Time is the most important thing you record...it always comes first.
  - Get in the habit of looking at the clock after each goal.
  
- Record correct players numbers in the scorebook
  - Referees may need this
  - Do not record the players numbers who are serving penalties for others
  - Referees do not always get the numbers right...if the team's bench gives you corrected numbers for goals you should use them.
  
- Be sure to record the time of the first puck drop at the start of the game at the top of the scorebook and the time the referees and teams step onto the ice.
  
- Be sure to get coaches signatures if needed before the game starts.
  
- Have team roster stickers made up for the season to use in the book.
  
- Recording shots
  - Person doing scorebook has final say on shots
    - Work together
  - Make goals stand out in scorebook
  - Total all the shots and goals at the end of each period
  - Cover the previous period in the book to avoid adding shots
  
- Complete the fair play point portion of the scoresheet...referees do not do this.
  
- Record the total shots for each team somewhere on the scoresheet at end of game.
  
- Be sure referees sign book at the end of the game.
  - give them copy if they want one ...referees get the top (white) copy.
  - Referees must have a copy when there is a game or match penalty in the game.
  
- Give a copy of the scoresheet to the other team at the end of the game.