CLHA BOARD MEETING AGENDA

**October 14, 2013**

# ROLL CALL:

\_X\_\_ Mike Klun \_X\_\_ Chris Bodell \_X\_\_ Theresa Cottingham \_X\_\_ Eric Lee

\_X\_\_ Asst. Treasurer \_\_\_ Howard Immel \_\_\_Lea Vogelsang \_X\_\_Paul Gibson

\_\_\_ Amber Hill \_\_\_ Dave Burgen \_X\_\_ Shannon Hejny \_X\_\_Lisa Stangl

\_X\_\_ Scott Thompson \_X\_\_ Louise Bye \_X\_\_ Jenae Palewicz \_X\_\_Jeff Dowd

Others present: Toby Palewicz, Tim Waldon, Mike Ritter

* Call to Order – 7:04pm

### Review of Agenda – Motion made by Scott Thompson to approve the October agenda seconded by Louise approved unanimously.

* Review/approval of last meeting minutes – Mike would like to add a portion into the new refund policy concerning a proration of fees based on a players injury. The number of players mentioned by the treasurer is incorrect. Louise said yes that was correct due to an incorrect report that was pulled from Thriva. Motion made by Louise to approve the September meeting minutes seconded by Eric Lee approved unanimously.
* Treasurer’s Report – We have received just under $47000.00 in registrations. We’ve paid about $8325 in ice fees thus far as well as $21,790 in tournament fees. Total income has been $11548.61 leaving total assets at $172,671.00
* Bills to be paid- The only bill to be paid for the month of October is the bill to Lindgren & Associates for tax preparation and account/bookkeeping for 2 quarters. May-July and August-October in the amount of $1935.00 Motion made by Chris Bodell to approve the bill to be paid seconded by Scott Thompson approved unanimously.

**NEW BUSINESS:**

1. Open Forum Etiquette Document –Mike Klun/Chris Bodell-Mike and Chris shared a document they would like to see readily available to the public as they enter the board room for an association meeting. Everyone agreed that it would be a helpful tools for those not familiar with the Roberts Rules of Order and meeting etiquette. No action was taken at this time concerning the business.
2. Scoreboard-Paul Gibson-Paul would like to propose a four sided scoreboard for the middle of the arena. The Board asked Paul to further investigate the project and bring to the board quotes.
3. Mite Clinincs 2014-Mike Ritter-Tabled for future meetings.
4. Assistant Treasurer (Jen Hegstad)-Eric Lee-Eric Lee introduced Jen Hegstad as his appointment choice for the assistant treasurer position. Louise Bye made a motion to name Jen Hegstad as the Chisago Lakes Hockey Associations Assistant Treasurer. Motion was seconded by Shannon Hejny and approved unanimously.

# OLD BUSINESS:

1. President – Mike Klun- Mike wanted to give directives to specific board members about incentive ideas for mite registration as our new mite family numbers are down for the 2013-14 season. He wanted to make sure a managers training meeting was being scheduled. That coaches and players need to be reminded that association equipment needs to be put away appropriately. Mike wanted to share that final registration payments are due on December 1st. Currently there is still a $5000 previous registrations outstanding however arrangements have been made to make those collections. Finally there has been confusion about the new locker room policies. For clarification we need to just use the procedure of somebody must be monitoring the locker rooms at all times.
2. Vice President – Chris Bodell- Chris had sent out a survey to all those who participated in the power skating clinic to see how that was received. He will be reviewing the content to bring to the November board meeting. Chris will be created a survey to send out to the association members concerning the abundance of dollars newly founded in the association. The survey should be released once the season gets up and running.
3. Secretary – Theresa Cottingham- Nothing to report.
4. Treasurer-Eric Lee- Nothing to report.
5. Coach in Chief –Paul Gibson- Nothing to report.
6. Tournament Director – Lisa Stangl- All tournaments for upper level teams have been confirmed.
7. Director of Competition - Dave Burgen- Not present.
8. Director of Operations / Equipment – Howard Immel- Not present.
9. Director of Girls Hockey – Amber Hill- As reported by email to Theresa Cottingham: All 8th grade girls plan to tryout for the high school team however the North Country Blue Devils have invited them to come to practice with their U14s. Amber has emailed the U14 parents about it. If they don’t make the high school team they will have other options.
10. Director of Business Operations/Fundraising – Lea Vogelsang- As reported by Jenae Palewicz: The license for Raffle Tickets has been submitted as well as all sponsor letters have been sent.
11. Ice Scheduling – Shannon Hejny- Nothing to report.
12. Advisor – Scott Thompson- Scott looked into the cross ice dividers instead of the rubber bumpers. There is an offer from Minnesota Hockey and the Rink System Inc to give 20 Minnesota Hockey teams a $2500 grant towards the purchase of the new product. The total cost for one set of boards was $5400. It was suggested that two sets of boards be purchased to accommodate the 3 v. 3 tournament hosted by Chisago Lakes Hockey Association this year. The board decided it might not be in the associations best interest to make such a large purchase without a plan to recover those dollars back in the future. The concern of the board was also regarding the storage of such a large piece of equipment.
13. Assistant Treasurer- vacant
14. Mite Director - Jenae Palewicz-
15. Outdoor Facilities –Jeff Dowd- Jeff shared that a new 100ft X 75ft 3 on 3 rink will be up in a couple of weeks at the “hole” in Chisago City. He will need help from the association and will enter it into dibs when the time comes to set up the boards.
16. Registration – Louise Bye-Nothing to report.

Open Forum:

Mike Klun wanted to start a discussion with Paul Gibson as the Head Boys High School Hockey Coach. Mike proposed the question of what exactly can the association use in the dryland facility. Paul said that the weights are off limits. Kids that age should not be lifting free weights during a season. Kids have been using the facility unsupervised and equipment has been damaged.

Mike Ritter reported that a contract has been set between Lisa Stangl, and Normandin Publishing with the help of Mike Ritter to sell advertising for our tournament programs. No work on the associations behalf we just collect the dividends for ad space.

Tim Waldon addressed the board concerning the PeeWee team selection process. Tim is looking for what took place this year for team placement. Was it the coach that selected? Was it simply based off of pure scores? He would just like an answer one way or the other. Chris Bodell responded with unfortunately Dave Burgen & Paul Gibson are the only ones that can answer that question however we will as a board discuss the questions brought forth by Tim.

Motion made by Mike Klun to close the meeting at 8:56pm seconded by Chris Bodell approved unanimously.