**Park Rapids Amateur Hockey Association**

**Board Meeting Agenda**

**August 12, 2013**

1. **Call to Order:**  By: Frank Time: 6:04pm

**Board members present are bolded:**

1. **Krista Hesby, Past President**
2. **Frank Stuemke, President**
3. **Lance Crandall, Vice President**
4. **Norita Smith, Treasurer**
5. **Tricia Crandall, Secretary**
6. **Clayton Hoyt**
7. **Patty Larson**
8. **Doug Hafner**
9. John Hoscheid – unable to attend
10. Jed Nordin – unable to attend
11. Neil Powers – unable to attend
12. **Agenda Approval**: Norita/Doug/passed
    1. Add Pictures to new business– replace Community Ed Brochure
13. **Approval of Secretary’s Minutes:**  Norita/Doug/passed
    1. **Treasurer’s reports:** Krista/Patty/passed
    2. Norita went over reports and action items
    3. Concession state inspection – major item is food license and we need to carry a food handlers license to sell such as taco in a bag, nachos etc.
       1. Concession Manager – still open.
       2. Chris mentioned he has a certified trainer with business he works with; FSA.
       3. Commercial microwave was approved so that purchase can be made.
    4. Microtech Computer proposal by Diane: **Motion** to accept Diane’s offer for microtech for BK computer, Krista second, motion **passed**.
    5. Figure skaters – Diane corresponding with figure skaters for further payment. Payment plan is to pay their outstanding bill in full this fall upon registration.
       1. Discussed with Norita that they would like to help with the learn to skate program; which has been done in the past. Norita will let them know it is in community ED and if they can help us with that learn to skate program.
14. **Gaming report: Norita/Krista/passed**
    1. Shai reported another good month. Shortage at Bogey’s was from previous month and one box was short again and now no further shortages. Shai will continue auditing weekly.
    2. **Gaming tax –** overpaid one month and under paid next month; however, that does not work to do it that way. They reimburse and you pay full payment the next month.
    3. **Bingo** is at Zorbaz in with Etabs and linked. Not played a lot as of right now. Etabs going well and picking up more and more.
    4. **Audit –** going well.
15. **Old Business**:
    1. Walker Bantams and Discussion from Special Meeting
       1. Bantam Parents- Sharon Weaver & Shelly Herman
       2. Several bantam parents attended board meeting tonight. Tricia handed out discussion items from meeting on 7/29/13 with Walker/Bantam meeting.
       3. John Hoscheid relayed to the board prior to meeting (as he was unable to attend) that he spoke to Denny at the district and there could be 2 B teams as long as both equal.
       4. Open discussion with questions and thoughts both positive and negative.
       5. Discussed if merged then no registration or volunteer accountability; if do not merge and allow them to come and skate then they pay our registration and volunteer hours.
       6. Parent consensus at meeting tonight is for Bantams to stay in PR and welcome Walker kids to play with us; no merger at Bantam level. Coaching was also discussed and the challenge it would be with 2 towns and separate practices and playing at same level; doable but very hard.
       7. Motion by Norita of no merger at Bantam level with welcoming Walker Bantam level players to participate in the PR 2013-14 Bantam level B hockey team, Patty seconded, 6 in favor and 2 apposed.
          * Opposed by Krista and Clayton.
          * Motion carries.
    2. Arena Manager Position – Board discussed
       1. Ed Moren - attended meeting to discuss job description and a few questions.
          * Ice sheet promptness – ensuring promptly cleaned.
          * Ed brought it up that some Coaches have meetings at end of practice taking several more minutes. Need to discuss that with the coaches.
            1. Doug and John will address this at next HDC meeting. When buzzer goes off they need to be off ice. Start meeting before end of practice.
       2. Supervise off season building rentals – Ed stated he has a summer job so can’t uphold that.
       3. Skate Sharpening supervision is new.
       4. Under inventory and requisitions – exempt concessions or remove ”all”
       5. $200 expense – at managers discretion – should there be a weekly limit? If he knows he’ll be spending $200 3 times in 1 week let board know.
       6. Mike McMorrow – requesting him as assistant manager – Ed will be unavailable in February so Mike would be filling in the role. Ed would make sure everything covered. Board would like more direction on assistant manager and John can go over that with Ed.
       7. Pay – discussed would like hourly pay vs. salary.
       8. Ed has a few other items and will bring to Lance on Wed and he can address with the board.

* + 1. Skate Sharpening – discussed that rink manager in charge to have someone sharpening skates. Employees need to know and in Ed in charge of making sure someone sharpening skates and making sure cards completed and kids paid. Managers discuss process at parent meeting. Ed would like coaches to get involved as well.
    2. Next District Meeting – September 29th – 6:00pm
    3. Ed requested teams as soon as possible so he can start scheduling and practice times.
    4. Bantam B home tourny Jan 10-12
    5. Squirt B home tourney Feb 7-9
    6. Ice – John will touch base with Pete on date of needing ice in; would like it in before MEA break of September 16th. Have ready by September 16th.
  1. Arena Locks and Keys – Lance
     1. Meeting with Brad Smith and father Ken the locksmith on Wednesday at 5pm.
     2. Lance emailed out distribution list. Couple master keys for rink manager.

1. **New Business:**
   1. Community Ed Fall Brochure – Krista got this completed.
   2. Pictures – working on getting association pictures for upcoming season. Frank starting the process.
   3. Registration – Patty formally announced that she will not be doing scheduling next year. Wanted to give plenty of notice to the board.
2. Next Meeting date is **­­­­­­­­­­­­­­­­­­­ 8/26/13** at 6:00pm Board Room, second floor.

\*Meetings are scheduled for every 2nd and 4th Monday of the month unless otherwise noted.

1. **Adjournment**: Krista/doug/passed TIME: 8:00pm