CLHA BOARD MEETING MINUTES

**November 12, 2012**

# ROLL CALL:

\_x\_ Mike Klun \_\_\_ Chris Bodell \_x\_ Jennifer Caudill \_x\_ Laura Boudreau \_x\_ Cathy Trelstad \_x\_ Carmen Woeltge \_\_\_ Howard Immel \_x\_Mandy Novak

\_x\_ Amber Hill \_x\_ Dave Burgen \_x\_ Shannon Hejny \_x\_Todd Phillips

\_x\_ Scott Thompson \_x\_ Julie Melser \_\_\_ Mite Director

\_\_\_Director of Outdoor Facilities

Others present: Louise Bye, Bri Swanson, Kelly Lawry

* Call to Order – Meeting called to order at 7:03 pm

### Review of Agenda – Mandy made a motion to approve the November agenda, seconded by Cathy Trelstad; unanimously approved.

* Review/approval of last meeting minutes – Mandy made a motion to approve the October minutes, seconded by Cathy Trelstad; unanimously approved.
* Treasurer’s Report – Laura Boudreau
  + If a board member would like a copy of the September Treasurer’s Report, please contact Laura for a copy.
  + In September all U14 players received a refund.
  + The first ice fee payment has been made to the ice arena.

Mandy made a motion to approve the October Treasurer’s Report, seconded by Amber; unanimously approved.

**NEW BUSINESS:**

1. Registration Fee Matrix-Laura, Todd, Mike and Scott Racine have assessed all costs involved with the hockey association. The goal of the matrix is to pay for only the services your team receives.
   1. All fees have been broken down for each team in the registration fee matrix. This includes all game fees, home ice fees, D10 fees, coaching certification, jersey replacement fee, referee fees, etc. This includes all revenue as well.
   2. The mite and U8 teams will need to be assessed moving forward.
   3. The biggest variable is ice hours for each team.
   4. The final proposal will be presented at the December meeting for approval by the Board of Directors. It needs to be determined if the matrix will be put into effect on January 15th or next season. Language will be added regarding over/under ice hours.
2. Approval of Squirt and Mite coaches-Below is a list of the Squirt/U10 and Mite/U8 coaches for approval.
   1. Squirt B1-Dave Burgen
   2. Squirt B2-Todd Phillips
   3. Squirt C-Norm Faste
   4. U10A-Tom Wilson
   5. U10B-Russ Lyons
   6. B Green-Don Bakken
   7. B Yellow-Corey McKinnon
   8. C Green-Matt Cottingham
   9. C Yellow-Pete Carlson
   10. U8-Corey McKinnon

* Carmen will determine if a parent can be a head coach on 2 mite/U8 teams.
* There was feedback regarding a head coach. It was determined the head coach will be mentored throughout the season.

Scott Thompson made a motion to approve the above Squirt/U10 and Mite/U8 coaches, seconded by Laura Boudreau; unanimously approved.

# OLD BUSINESS:

1. President – Mike Klun
   1. Pee Wee/U12 level and above can request a goalie substitution. The form is located on the District 10 website.
   2. There was an inquiry regarding a coach attending practice with alcohol on his practice.
   3. All CLHA players need to be supervised in the dryland area.
2. Vice President – Chris Bodell-not present
3. Secretary – Jennifer Caudill
   1. Jim Mechelke-the association made a financial donation to Jim Mechelke family. The family wrote a nice thank you note.
   2. I will contact Sports Star to ensure we have association team banner for arena.
   3. There was a parent video-taping a team practice. Mike will follow up with the parent.
4. Treasurer- Laura Boudreau
   1. Mite Photos-there needs to be 2 board representatives at mite pictures moving forward. This is often the first point of contact for first year mite parents.
   2. Paid Coaches-Will be notified by December 1st regarding the Bantam A assistant coaches. Laura will be cutting the first checks for paid coaches on December 1st.
5. Coach in Chief –Todd Phillips
   1. Todd is scheduling Acceleration North sessions on the nights of High School Hockey home games. For each player, there are 6 90 minute sessions. The session includes 45 minutes on treadmill and 45 minutes of plyometrics.
6. Tournament Director – Julie Melser
   1. Squirt Tournament is the weekend of November 16-18. There is only 1 spot left to sign up for on Dibs.
7. Registration – Carmen Woeltge
   1. First Roster Sign-off was Saturday, November 10th.
   2. Manager Meeting was Sunday, November 11th and went well.
   3. All coaches need to have coaching certification completed prior to December 31, 2013.
8. Director of Competition - Dave Burgen-nothing to report
9. Director of Operations / Equipment – Howard Immel-not present
10. Director of Girls Hockey – Amber Hill-nothing to report
11. Director of Business Operations/Fundraising – Mandy Novak-nothing to report
12. Ice Scheduling – Shannon Hejny
    1. Mite Scheduling is on Wednesday, November 14th. Dave Burgen will be attending mite scheduling with Shannon.
13. Advisor – Scott Thompson
    1. Would like to see all teams wearing the socks the association has chosen to match the association jerseys.
    2. Building our Mite Program starts with having a successful high school program. Scott has invited Paul Gibson to attend the CLHA board meetings. Scott would like to ensure Paul the association would like to have a working relationship with the high school head coach.
    3. Refund Request for Bantam Players moving on to High School
       1. Mike stated the handbook says the only way a refund can be granted after teams have been formed, is in the case of injury or leaving the District.
       2. Scott would like to see this addressed after the dust has settled.
14. Assistant Treasurer- Cathy Trelstad-nothing to report
15. Mite Director - vacant
16. Outdoor Facilities – vacant

Open Forum:

1. Louise Bye is interested in the Assistant Treasurer position.

Mandy made a motion to adjourn the meeting at 9:14 pm, seconded by Dave Burgen; unanimously approved.