



**Park Rapids Amateur  
Hockey Association**

PO Box 508  
Park Rapids, MN 56470  
(218) 732-9179  
[www.prhockey.com](http://www.prhockey.com)

**Park Rapids Amateur Hockey Association  
Board Meeting Minutes  
February 27, 2012**

**Norita Smith, President**  
**Krista Hesby, Vice President**  
**Diane Johnson, Treasurer**  
**Heidi Pachel, Secretary**  
**Neil Powers**  
**Clayton Hoyt**  
**Mike Johnson**  
**Ed Moren**  
**Rick Bravo**  
Lance Crandall  
**Mark Carlstrom**  
**Ed Moren, Past President**

1. **Call to Order:** By: Krista Time: 6:01PM
2. **Agenda Approval:** approved with the additions of 5h, 5i, 5j & 6c Diane/Krista/P
3. **Approval of regular Secretary's Minutes of February 13, 2012:** change of fee to penalty in section 4 Diane/Mike/P
4. **Directors reports:**
  - a. Executive
    - i. PREAF – is creating a calendar with all significant activities. Deadline is June 1st
  - b. Treasurer/Scholarship
    - i. Bill from Miller McDonald – has received. \$2,975 gaming reports \$1,250 annual registration total of \$4,225
    - ii. Diane requested bids from some accountants to do our payroll for us.
  - c. Public Relations
    - i. Working on a close out with Steve (he will not be doing this next year) trying to work this out for the summer – billing, sales, etc
  - d. High School Hockey
    - i. Timeline – with varsity being done, we will be working on contract for next year.
    - ii. 6 kids coming from Walker next year, unless there are Bantams that will be moving up. Need to contact Walker to find out what their #'s are.
  - e. Hockey Development
    - i. No meeting yet, nothing pressing
    - ii. Meeting in March w/HDC & coaches after



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- f. Administrative Support - nothing
- g. Hockey Operations
- h. Fundraising Operations
  - i. Spaghetti Dinner March 31<sup>st</sup> at Century School, no committee meeting has been scheduled, will schedule one soon.

**5. Old Business:**

- a. Long range planning
  - i. Small committee should be formed to run this – Ed is interested in being on this committee, Joan Tweedale recommended Al Zemek
- b. Insurance review
  - i. Chris made a few changes to the policy that he had brought to the last meeting. Regarding the Zamboni – currently insured for cash value, Chris' recommendation is to insure it at replacement cost. Other change - \$100,000 to \$500,000 for to damage to premises rented (interior walls) – Chris feels that \$500,000 is too much. Upping the insurance requested by the DNR from 1 million/2 million to 2 million/3 million.
- c. Annual meeting/Absentee ballot
  - i. Diane – Set for the 26<sup>th</sup> of March, our fiscal year end is March 31<sup>st</sup>. Change to the Annual meeting date will be held April 10<sup>th</sup> at 6PM Clayton/Mark/P
  - ii. Absentee ballot is not reflected in the by laws or policy handbook. We will set this according to what we choose – group will get together to set the parameters for this process (absentee ballot). Norita & Krista will work on it.
- d. Fundraising options
  - i. Golf tournament fee
  - ii. Committee to discuss what options would be for us. Bring this up at the annual meeting.
- e. Skills clinic/Captains practice
  - i. Week of the 22<sup>nd</sup> of October – Pitlick Clinic (week after MEA)
  - ii. If we increased registration fees by \$20 this would cover the cost of all (Pitlick, ice, etc).
- f. Building committee
  - i. Girls locker room – inspector will be here at 10am tomorrow, size would be 28 x 20, flame retardant on the inside & outside, bid for product is \$4,500 – flooring, heat source & lighting not included, would be back by the dryland area or possibly adding on to the existing room.
  - ii. Called Country Care on the port-a-potty
  - iii. Outside ice – will try to keep it clean and useable as long as possible
  - iv. Diane's husband changed the outside light by the zamboni door! Thanks to him!!
  - v. SCR out of St Cloud – maintenance of the ice plant
    - 1. Graham had to put in a new pressure control switch, a little bit ago the compressors were really hot, fans not running, low on Freon for the cost of \$1,281.00, due to a pressure control switch leaking.
  - vi. Cleaning of the arena – if we don't get volunteers, have the employees take care of it. Tuesday, March 6<sup>th</sup> cleaning night – kids can skate



# PRAHA

## Park Rapids Amateur Hockey Association

- vii. End of the season, would like to collect all keys & have them re-keyed.
- g. Ice out
  - i. March 7<sup>th</sup> will be the last day of ice to accommodate the figure skaters.
  - ii. Figure skaters – like to use the girls locker room
  - iii. Anyway the figure skaters can get extra ice this week – would have to cancel a pee wee & bantam practice.
- h. Jose Cole circus
  - i. Has a team come in to make phone calls to sell the tickets, would they be able to use our building during business hours to make the phone calls. March 12-16<sup>th</sup> is when they would be here. Mike will call him & get this straightened out.
- i. AED's
  - i. Mark emailed some information.
  - ii. Need to make sure that the one we get will work in our conditions
  - iii. We need to put \$2,000 in the budget to cover this cost.
- j. Figure skaters
  - i. Covered under Ice Out

### 6. New Business:

- a. Banners
- b. Building rent
  - i. Annette Haas want to rent our building in April 18<sup>th</sup> as a fundraiser for St. Peter's church, she needs to know a cost for rent \$200 if it is not a fundraiser & \$400 if they will be charging an admission fee, clean up fee of \$250 & must provide us with an insurance binder.
  - ii. This will be a standard charge for kid related functions in the community not a commercial money raising function.
- c. Equipment issue
  - i. Ed forwarded an email that he had received from a former member from a parent regarding a stolen hockey stick.

7. Next Meeting date is **March 12, 2012** at 6:00pm Board Room, second floor.

\*Meetings are scheduled for every 2<sup>nd</sup> and 4<sup>th</sup> Monday of the month unless otherwise noted.

8. **Adjournment:** Diane/Krista/P      TIME: 7:58PM