

Marlton Recreation Council

Policy 031899.04 – Field and Court Scheduling Compliance

Policy

All events using gyms, courts and fields must report the scheduling of all practices and games etc. to the proper MRC personnel (Athletic Director). The proper MRC personnel (Athletic Director) must report this information to the managers of the properties.

All MRC personnel must comply with the rules and regulations of the Township and School Board regarding scheduling. (CHECK FOR INFO) - Proper permits and applications.

-Timely submissions - submissions of schedules (practice and games).

-Resubmission of all the unused scheduled time back to the organizers of properties for the redistribution to other organizations or make-ups. When you can schedule extra times for practice, this will allow changes

-Be careful not to give back time needed f to games as needed.

-All scheduled times must be used. Put children on the courts and fields.

Do not schedule events until all times are properly verified.

All resubmissions of field, court and gym times must be offered to other MRC sports for use, before any time is given back to the managers of the properties. Sports taking responsibility for the open time must follow the rules governing the rescheduling of a property. Notify property managers of a change, before the using of the property.

***Warning!** MRC sports are responsible for damages during their scheduled event. Sports must organize security and watch for problems. Fields, courts, gyms must be checked for damages prior to use and before leaving the playing area(s). Notify the proper authority of damages immediately.*

KEEP COURTS, GYMS AND FIELDS CLEAN.

Exceptions

There are no exceptions.

Reason

To insure sports compliance with all MRC, School Board and Township rules and regulations in regards to requesting and the proper use of gyms, fields and courts.

Addendum #1

This policy was reworded to fit within the new Policy Guidelines on 2-13-2010.

www.marltonreccouncil.org.