

BIG LAKE BASEBALL ASSOCIATION  
Live Agenda Document

**Next Meeting:**

Sunday, May 19<sup>th</sup> 7:00 PM  
McPetes in Big Lake

**Agenda:**

<b>Topic</b>	<b>Description</b>	<b>Action / Discussion</b>
<b>Vote on Donation for Varsity batting cages</b>	Discuss donation options – determine a donation plan	
<b>Tournament Updates</b>	Go over Clothing, Schedule, Menu, Volunteer Slots, Checklist	
<b>Setting a timeline for Post season items</b>	Coach Survey/Feedback. Annual Parent meeting/feedback. Elections Committee	
<b>Handbook</b>	Need to finalize and post on website	
<b>M&amp;M Photo Day Coverage</b>	Need to make sure picture day has enough people to help run	

Name, Position - Attendance (present, absent, virtual, etc.)

Mike Smith, President - Absent  
 Dan Grove, Vice President - Present  
 Nikki Possehl, Treasurer - Absent  
 Giselle Hattesoehl, Secretary - Absent  
 Charles Spoden, Member At Large - Present  
 Ashley Luoma, Member At Large – Director M&M - Present  
 Jason Reimringer, Member At Large – Webmaster - Present  
 Katie Laney, Member At Large – Volunteer Coordinator - Absent  
 Tessa Miller, Member At Large – In House Coordinator - Present  
 Mike Horn, Board Member - Absent  
 Katie Erickson, Board Member - Present  
 Loren Holthaus, Associate Director - Absent  
 Guests: None

Meeting Start time: 7:04

Open Forum: No open forum discussions at this time

#### Varsity Batting Cage Donation:

- Booster Club raising money to build batting cages near varsity field
  - Booster Club donated just under \$13K
- BLBA wants to support by donating
  - Donating lump sum or over time could be two options
- Loren envisions BLBA having access to the batting cages - all levels could use
- Dan motions \$1200 per year for 3 years to be donated to the booster club for use toward the batting cages.
  - Ashley Seconds
  - Voted on by board
  - Motion Passed

#### Tournament Updates:

- \*Tessa to work with Mike Smith to get team lists for check-in
- \*Chuck working with Kendra from Wruck for additional port-a-potties and 2 hand washing stations (one for 4-plex & one for Liberty)
- \*Tessa work with Mike Smith to get number of cards needed for umps
  - Dan suggests printing about 50
- Volunteers
  - \*Ashely reaching out to Loren to find out if we could have any high school volunteers to assist with showing parent volunteers how to do field maintenance
  - General Tournament Schedule (not having specific tournament hours at this time)
    - Friday we need people from 5-9pm approx
    - Saturday from 7am-8pm approx
    - Sunday from 7am - 5pm approx
    - First weekend tournament we do not need Liberty fields
    - Second weekend tournament we have 8 games on Friday and will need Liberty fields
  - Volunteers - first weekend (June 8-9)
    - \*Jason adding to Dibs
    - Friday
      - Concessions - 2 volunteers at 4-plex to prep concessions
        - 5pm-8pm
    - Saturday
      - Concessions - 4-plex
        - 7am-10am
          - 1 - grill
          - 3 - concessions

- 10am - 1pm
  - 1 - grill
  - 3 - concessions
- 1pm-4pm
  - 1 - grill
  - 3 - concessions
- 4pm-7pm
  - 1 - grill
  - 3 - concessions
- 6pm-9pm
  - 2 - tear down
- Field Maintenance
  - Field Maintenance
    - 7am-10am
      - 4 people
    - 10am - 1pm
      - 4 people
    - 1pm-4pm
      - 4 people
    - 4pm-7pm
      - 4 people
    - 6pm-9pm (chalk for next day)
      - 4 people
- First Aid (new this year - adding to gauge interest in this opportunity)
  - First Aid
    - 7am - 1pm (6 hour shift)
      - 1 person
    - 1pm-7pm (6 hour shift)
      - 1 person
- Sunday
  - Concessions - 4-plex
    - 7am-10am
      - 1 - grill
      - 3 - concessions
    - 10am - 1pm
      - 1 - grill
      - 3 - concessions
    - 1pm-4pm
      - 1 - grill
      - 3 - concessions
    - 4pm-7pm (tear down)
      - 1 - grill
      - 3 - concessions

- Field Maintenance
    - Field Maintenance
      - 7am-10am
        - 4 people
      - 10am - 1pm
        - 4 people
      - 1pm-4pm
        - 4 people
      - 4pm-7pm (clean up)
        - 4 people
  - First Aid
    - First Aid
      - 7am - 1pm (6 hour shift)
        - 1 person
      - 1pm-7pm (6 hour shift)
        - 1 person
- 
- Volunteers - second weekend (June 14-16)
    - Thursday
      - Concessions - 2 volunteers at 4-plex to prep concessions
        - 5pm-8pm
    - Friday
      - Concessions - 4-plex
        - 5pm-8pm
          - 1 - grill
          - 2 - concessions
        - 6pm-9pm
          - 1 - grill
          - 2 - concessions
      - Field Maintenance - 4-plex
        - 6pm-9m
          - 4 people
      - Field Maintenance - Liberty
        - 6pm-9m
          - 4 people
    - Saturday
      - Concessions - 4-plex
        - 7am-10am
          - 1 - grill
          - 3 - concessions
          -
        - 10am - 1pm
          - 1 - grill
          - 3 - concessions

- 1pm-4pm
    - 1 - grill
    - 3 - concessions
  - 4pm-7pm
    - 1 - grill
    - 3 - concessions
  - 6pm-9pm
    - 2 - tear down
- Concessions - Liberty
  - 7am-10am
    - 1 - grill
    - 1 - concessions
  - 10am - 1pm
    - 1 - grill
    - 1 - concessions
  - 1pm-4pm
    - 1 - grill
    - 1 - concessions
  - 4pm-7pm
    - 1 - grill
    - 1 - concessions
  - 6pm-9pm
    - 2 - tear down
- Field Maintenance
  - Field Maintenance 4-plex
    - 7am-10am
      - 4 people
    - 10am - 1pm
      - 4 people
    - 1pm-4pm
      - 4 people
    - 4pm-7pm
      - 4 people
    - 6pm-9pm (chalk for next day)
      - 4 people
  - Field Maintenance Liberty
    - 7am-10am
      - 2 people - Liberty 1
      - 2 people - Liberty 2/3
    - 10am - 1pm
      - 2 people - Liberty 1
      - 2 people - Liberty 2/3
    - 1pm-4pm
      - 2 people - Liberty 1

- 2 people - Liberty 2/3
  - 4pm-7pm
    - 2 people - Liberty 1
    - 2 people - Liberty 2/3
  - 6pm-9pm (chalk for next day)
    - 2 people - Liberty 1
    - 2 people - Liberty 2/3
- First Aid
  - First Aid - 4 plex
    - 7am - 1pm (6 hour shift)
      - 1 person
    - 1pm-7pm (6 hour shift)
      - 1 person
  - First Aid - Liberty
    - 7am - 1pm (6 hour shift)
      - 1 person
    - 1pm-7pm (6 hour shift)
      - 1 person
- Sunday
  - Concessions - 4-plex
    - 7am-10am
      - 1 - grill
      - 3 - concessions
    - 10am - 1pm
      - 1 - grill
      - 3 - concessions
    - 1pm-4pm
      - 1 - grill
      - 3 - concessions
    - 4pm-7pm (tear down)
      - 1 - grill
      - 3 - concessions
  - Field Maintenance
    - Field Maintenance - 4-plex/Liberty
      - 7am-10am
        - 4 people
      - 10am - 1pm
        - 4 people
      - 1pm-4pm
        - 4 people
      - 4pm-7pm (clean up)
        - 4 people
  - First Aid



- M&M Photo Day
  - June 14th
  - Photographer shows up 4pm
  - Site: High School
  - Need 1 board member - Jason Volunteered to attend
  - \* Volunteers Needed
    - Jason to add to Dibs
      - 2 volunteers
      - 5pm-8pm
- Potential Additional Volunteer Opportunity
  - Cleaning out of concession stand
    - Clean up BLBA area of concession stand
    - Coffee pots cleaning for use at tournaments (or use a Keurig)
    - Water jugs taken out to be cleaned
    - Freezer cleaning
    - Clean up grill utensils
    - Assess grill

#### Tournament Update Meeting

- Sunday, June 2nd
- Dan scheduling location

Meeting Adjourned: 8:54