

**Arizona Region  
Board of Directors Meeting  
April 24, 2019  
Minutes**

1. **Call to Order** – The meeting was called to order at 1:09 pm by Harold Cranswick

2. **Roll Call**

Commissioner -	Harold Cranswick
Secretary -	Becky Hudson
Treasurer -	Vacant
Officials Division Coordinator -	Earl Capps
Adult Division Coordinator -	Ron Pelham
Junior Division Coordinator -	Charlotte Pottle - Absent

Guests - None

3. **Approval of the Agenda**

Motion: Move to approve the agenda as written Capps/Pelham (MC)

4. **Approval of the Minutes**

Motion: Move to approve the Minutes of March 27, 2019 as written. Capps/Pelham (MC)

5. **Old Business:**

a. **Division Manuals – Becky Hudson**

Each Division Coordinator and Director should be putting together an Operations Manual for his/her respective divisions/departments. This can go along with the Division Coordinator description of duties that we are going over.

The Task portion of the manual was never done. Each director is to put together a how to do their job for each task on their job description. The deadline for the detailed task list is the Retreat

Start with the timeline and then describe what you do. Review job descriptions and resubmit.

Job description and expectations for the Jr Committee positions. - Set the standard as a leader.

Bring something to the next meeting to review prior to heading out for the summer and the retreat.

We need to make sure we include all the positions and their tasks. The tournament scheduler is needed – process and criteria for assigning - timeline and job description

b. **Status of Junior Division Restructure** - Harold Cranswick

Proposed time frame for each position

Elections will be staggered on the off years of the Jr Div Coordinator position election

Suggested election/appointment schedule for Jr Committee members

Jr Division Coordinator election is due to take place in 2020 season.

### Jr Girls Committee

Those positions that are held by their club size - 2021

Those positions that are held by their location – 2022

### Jr Boys Committee

Those positions that are held by their club size – 2021

That position held by location and the collegiate representative – 2022

The positions will be for 3 seasons since the Jr Division Coordinator position would be the 3<sup>rd</sup> in the rotation.

Harold heard back from 6 of the committee members for agenda for the spring forum.

Job description and expectations of the Jr Committee member needs to be developed.

#### c. **AVCA Affiliate Partnership Program - Harold**

Kathy DeBoer of the AVCA reached out to Regions to develop a program that would provide an incentive for coaches to join the AVCA. Kathy will be at the Annual Meetings to talk about the program.

Will join with her at the May meetings. Look at joining the program for the 2<sup>nd</sup> round of region affiliations. AVCA is about coaches and improving coaching in the sport.

#### d. **Senior Volleyball**

Cost structure for a Senior Volleyball Tournament or league to be developed. We need to find the break-even point for the tournaments. Ron would like to hold events at least 3 times during the season.

Develop a schedule of senior adult play to work with our adult schedule and on their own.

Ron spoke to several people. The seniors would love to have something as long as it fits into their schedule. The way it runs now each area decides their own event dates. It is a relatively consistent schedule from year to year. Prescott, Tempe, Tucson

There are also tournaments held in Las Vegas, Palm Desert, Colorado, Albuquerque, Florida

Earl gets emails from 10 different organizations with Senior tournament info. The seniors do not want to be controlled by USAV in any way.

Talk to Charlie Eckman see if we can get him to come to our building for the tournament. Once they see we have a good venue we can get more teams involved.

To do an event in September we will need to work with someone in the inner circle. We can get in but it has to be through someone that is already doing something.

#### **Facility Scheduling**

Ron would like to hold a college event in November at our facility.

Would also like to offer a Master's Division during the boys' season.

Expand the fall season to include Masters, Jr College men, open gyms. Offer help to register or form a team. Put an ad in the community college newsletters and ASU

student newsletter.

Volleyball intramurals in the fall. We could tap a Recreation major with an internship to run the program.

Look into a Volunteer Waiver for under 18 participants that are not USAV members. They could be used to help at tournaments for community service hours. Form to develop - Community Service hour form.

e. **Policy Manual Amendment – Jr Policies, Open House, Quiet Period, Tryouts and Commitment Period.**

Put on Spring Forum agenda and then discuss at the Retreat  
Call a meeting of the Jr Committee to discuss the agenda.  
Put out the meeting info for the Jr Forum. Save the Date – call for agenda items.

Send to groups based on their representatives and help the representatives know who their constituents are.

Lisa went through the Webpoint team list and marked teams inactive that are not active. She created a list of the clubs by area and size.

Trash, food, policy for all our sites. Put policy together to present at fall assemblies.

f. **Dogs at Tournaments**

A policy is needed for dogs/pets at tournaments. It is happening more and more. Feedback from Scott Santerre.

Our attorney said that only dogs and small horses can be certified as service animals. We can use the policy of the building owner to keep animals off the property.

Same for food in the building for diabetics. Allow players to have Gatorade or other drink that needs to be readily available – kept in their bag for emergency use only – not for lunch at the table. No food for any other spectators or players in the building per the owner of the property.

g. **Social Media Guidelines**

When is it appropriate for the Region to be involved with fundraisers for individuals? People can currently post on the Region Facebook page. Retreat Topic

h. **Region Calendar**

Directors should look at their respective areas and look to plan events in our building that are not currently on our schedule.

Coaches education, adult play, beginner play, league play, official's training opportunities, sand leagues.

For private lessons to be held here people will need jump boxes and hitting boxes. We need to get some made.

Gil is working with Ron on an online registration system for scheduling.

Adult leagues

Camps D2 Junior College showcase

School programs  
Jr High School programs  
3 small clubs asking about space to rent. They can but it can't be their home base.  
They can use the courts on as needed basis.  
Corporate volleyball championships  
Special Olympics event

## 6. **New Business**

### a. **Integrating Beach Clubs into the Region**

See info from Eric Hodgson

For these events, there is no insurance unless the event is sanctioned. Just having a membership does not mean a player is covered.

Educate the clubs and parents as to when their insurance is in effect. General Assembly info sheet for the clubs.

Spring Forum – prepare a info sheet on insurance for sand courts or sand programs.

To bring structure to the beach club programs we should bring in some beach people to discuss what we can offer for beach programming – structure, scheduling, membership, insurance, etc.

Some clubs to speak to: Fortitude, RPM, Walker Beach, Club One Beach, Aspire, East Side Blaze, Verrado.

As the collegiate game grows, there could be girls that just want to play beach.

As the beach game grows it will be necessary to add a Beach person/committee at the Board level.

### b. **Mural for the gym wall**

A suggestion was made to put a mural on the side wall of the gym. Home of the Arizona Region. What about also putting Respect, Honor, Sportsmanship, etc words on the back wall – or our Sponsors?

Motion: Move to

Home of the Arizona Region on the wall will bring in sponsorships.

More is not better. Keep it clean and respectful.

Under Armour is a sponsor we should look into. Baker's offers Under Armour.

### c. **Financial Policy**

If a club is pulled from further play in the Region for non-payment of funds should the players be allowed to be released to form another team or join other teams to go to post season play? A club was pulled for not paying their fees or keeping the payment plans they promised. Director's letter to me said it was because of chasing down funds from players and from players quitting. Now she has told her players she will release them all – the team even reached out to Club One to take them to Festival under their banner.

Hold the club director and the directors' kids responsible but not the kids that were part of her club. As far as we know, the kids are current until they have a judgement from small claims.

Within 10 days she must make some restitution and show that she has taken some players to small claims or her club is done. We will release the players and the club will be done.

d. **Electronic paperwork**

The State of Arizona requires that we educate participants in concussion education every year in order to use school facilities. This came about after the NFL decision a few years ago. We also require a document for SafeSport education every year by the players and parents. This is to keep the info fresh in their mind as well. We also require a copy of the player's birth certificate to be collected one time and kept on file.

Some have asked if we can receive the forms electronically. This will not relieve our online registration process as we do not allow coaches / club directors to build their own roster. Many other Regions allow their coaches/club directors to build their own roster in Webpoint. We have requirements that if not fulfilled will keep someone off the roster so we don't allow that.

e. **Concussion Education**

Eric Hodgson put forward a Concussion Education seminar info packet.  
Item not addressed

f. **Advertising Revenue Stream**

Mitch contacted the region to send out a list of his camps to our membership – He indicated it would be a revenue stream for us. He offered to pay for the send from our membership list. Our current policy is that we don't sell or give our contact list to anyone – including our sponsors. This send would look like an endorsement of his camps. In essence it would be selling our contact list and the appearance that we endorse it.

The camps or other events can advertise in our newsletter. We could investigate a special newsletter or blast that lists training sessions, camps, clinics, etc, from our Sponsors. The current newsletter ads help offset the cost of the newsletter. Advertise with us. We need to put contact info for advertising on our website.

g. **John Kessel video thank you**

John Kessel is receiving the Friar award at the Boyce Banquet. It was asked of the board to put a video thank you to him together and submit.

x. **Next Meeting** will be held on Wednesday, August 21, 12 noon

Retreat dates are July 26 – 28 at Lake of the Woods Resort in Lakeside. Traveling up on July 25. Please confirm your attendance and that of any person needed to be there for your division.

## 7. Officers' Reports

## **Commissioner**

### **a. Information/News -**

- i. Annual RVAA meetings will be in Columbus, OH. The Fall 2019 meetings will be held in Colorado Springs.

### **b. Region Office Information – Becky Hudson**

- i. Office Move In – cabinets will be going in May 25 & 26. Storage shed will arrive in May. We can move our sand stuff into the storage shed. Our current storage shed is paid through June 23.
- ii. Region Championships have started.

### **c. Region Outreach Director – Eric Hodgson**

#### **Upcoming events:**

#### **i. Outside Clinics:**

April 27th a middle school clinic in Tucson at Pusch Ridge.  
May 6th running a boy's clinic for Heritage Academy in Mesa.

#### **ii. Beach**

##### **a. NBT Stop Desert Open**

April 28 and May 5 the NBT Phoenix Stop, the Desert Open which is a Beach National Qualifier for the Championships in Manhattan Beach in July.

##### **b. Beach Program**

May 7th the Jr. Beach Program starts for the summer. Outreach will be at several of those first tournaments to help Parents and kids through the process and the game.

#### **iii. Tournaments:**

Finished up both Yuma and Vulture Peak Region tournaments.

Yuma Jailbreak had 31 teams over 1 weekend and posted a \$2,000+ profit.

Vulture Peak over two weekends had 136 teams and posted a \$3000+ loss...

### **d. SafeSport Director – Cindy Kirk**

The US Center for SafeSport Agency has just revised the SafeSport Code. It will affect the USA Volleyball SafeSport Handbook and Policies in the new season and will supersede the current policy.

## **Secretary – Becky Hudson**

## **Treasurer**

### **a. Treasurer's Report:**

**March, 2019**

Approved 8.21.19

Income:			\$ 34,705.84
Expenses:			\$ 216,176.92
Balance in checking account as of	3/31/19	=	\$ 19,828.32
Balance in High Yield Savings Account as of	3/31/19	=	\$ 711,583.92
Balance in Development Grant Fund as of	3/31/19	=	\$ 13,055.21

**b. Marketing/PR Update – Eric Hodgson**

No Report

**Officials Division Coordinator – Earl Capps**

No Report

**Adult Division Coordinator – Ron Pelham**

No Report

**Junior Division Coordinator – Charlotte Pottle**

No Report

**High Performance – Ron Pelham**

High Performance teams planning to send to Ft Lauderdale  
Boys International Youth  
Boys National Youth  
Boys National Select  
Girls International Youth  
Girls National Youth  
Girls Future Select

HP Camp/Tryouts are scheduled for May 10, May 18 & May 19

**8. Committee Reports**

- a. Ethics and Compliance Committee – JR Salima
- b. Budget Committee

**9. Adjournment of the Meeting**

Motion: Move to adjourn the meeting  
The meeting adjourned at 3:24 pm.

**Action Items as a result of this meeting:**

- Develop Job Description and expectations of the Jr Division Committee members. Include the election timeline in the Best Practices.
- Talk to Charlie Eckman about Senior Volleyball scheduling
- Look at internships as a way to run league programs
- Develop Food and Dog policies for all of our venues
- Jump Boxes and Hitting Boxes need to be made for private lessons
- Find Online Registration system for scheduling
- Hold a Beach Club summit for organization possibility
- Price out a mural for the gym wall