



Bogus Basin Ski Club (BBSC)

EVENT/TRIP PLANNING & RECAP FORM

EVENT: Schweitzer Ski Trip **DATE:** 2/6/2020 **TIME:**

WHERE: Schweitzer Ski Resort

SHORT DESCRIPTION: 33 club members; Jan. 25-29, 2020; Southwest Airlines to Spokane; bus to Schweitzer. Some people drove, most had powder alliance or were 80+. Great mountain, lots of snow, foggy/poor visibility, but still fun.

SPONSOR(S):

PHONE: Schweitzer Mountain Resort Idaho, Kim Sorensen, Senior Sales Manager

EMAIL: ksorensen@schweitzer.com

EVENT/TRIP LEADER: Margie Ridgeway

PHONE: 208-949-9513

EMAIL: akridgeway@yahoo.com

Assistants

NAME:

PHONE:

NAME:

PHONE:

NAME:

PHONE:

NAME:

PHONE:

NAME:

PHONE:

COORDINATION PERSONELL, POINTS OF CONTACT (OUTSIDE ORGANIZATIONS, BUSINESSES, etc.)

NAME OF ORGANIZATION:

NAME:

PHONE:

EMAIL:

NAME OF ORGANIZATION:

NAME:

PHONE:

EMAIL:

(Expand as needed)

MARKETING, PUBLICITY, AND COMMUNICATIONS:

WEBSITE/E-mail BLASTS -- EVENT LEADER WILL GIVE SKI CLUB PRESIDENT BRIEF SUMMARY OF EVENT, DATE, LOCATION AND TIME FRAME AT LEAST 30 DAYS IN ADVANCE.

MARKETING AND PUBLICITY – EVENT LEADER WILL GIVE MARKETING DIRECTOR LIST OF ITEMS NEEDED AT LEAST 60 DAYS IN ADVANCE OF THE EVENT AND WILL COORDINATE WITH KIM ON MEDIA COVERAGE.

CLUB PUBLICATION – EVENT LEADER WILL GIVE COMMUNICATION DIRECTOR BRIEF SUMMARY OF EVENT, DATE, LOCATION AND TIME FRAME AT LEAST 30 DAYS IN ADVANCE AND PROVIDE A BRIEF SYNOPSIS OF WITHIN ONE WEEK EVENT AFTER.

PHOTOS BY: Members, Don Pribble and Craig Olsen all filtered to Craig Olsen
PHONE: 208-859-3575
EMAIL: coolsen49@gmail.com

BUDGETED COST PER PARTICIPANT: \$450

SUPPLIES NEEDED:

STORAGE SHED - COORDINATED BY:

ITEMS REQUIRED -

FOOD: COORDINATED BY:

DRINK: COORDINATED BY:

NEED TO PURCHASE THESE ITEMS:

FOR SKI CLUB TRIPS (skiing, biking, etc.)

OVERALL COSTS (PER contract or estimated): \$15,163

LODGING: \$11,885.40, Porterage \$264

TRANSPORTATION: \$1530 bus r/t airport to Selkirk plus \$200 tip r/t

LIFT TICKETS: Powder Alliance or 80+. \$605.60 (8 purchased tickets)

WINE & CHEESE PARTY: \$578, potato dinner first night, wine/snacks \$100

EVENT RECAP & LESSONS LEARNED:

HOW MANY VOLUNTEERS ASSISTED 0

HOW MANY PEOPLE ATTENDED (APPROXIMATELY): 31 + 2 on their own.

HOW MANY MEMBERSHIPS WERE TAKEN: 0

REVENUE RAISED/SPENT: \$15,590.60 Revenue/Spent \$15,590.60

LESSONS LEARNED (Comments to make next year's event/trip run smoothly): Try to put snorers with other snorers or suggest ear plugs.

TOTAL EXPENSES (ATTACH RECEIPTS OR SEND ELECTRONIC COPIES):

FOOD -

DRINK -

SUPPLIES -

OTHER -

PROCESS NOTES: (Please use this space to jot down notes as you work the process so others may learn and use it in the future)

Date:

Action:

Next steps:

Date:

Action:

Next steps

Date:

Action:

Next steps

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Next steps

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Next steps

Date:

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Next steps

Date:

Action:

(Expand as needed)