

Minutes of Mid West Amateur Hockey Association
Annual Meeting of the Board of Directors
May 15th, 2010

Call to Order. Pursuant to notice distributed by electronic mail 4/14/10 and posting on the affiliate web site, the Annual Meeting of the Board of Directors was called to order by President Ted Ohmart at 1:03 pm Springhill Suites in West Des Moines IA.

Role was taken of youth associations. Answering roll call were:

Iowa

Ames	none.
Cedar Rapids	none.
Coral Ridge (Iowa City)	none
Des Moines Youth	Brad Parker. Scott Long
Dubuque	Brian Rieckens.
Lakes Area	Brett Hetland.
Mason City	none.
Quad Cities	Larry O'Brien.
Sioux Center	Gary De Young.
Siouxland (S. City)	Mark Johnson.
Waterloo	none.

Kansas

KC Stars/	Mary Helmick/Mike Jones.
KC Blades (Outlaws)	Patrick Frost.
Topeka	Kevin Granberger/Al Pregel.
Wichita Youth	none.

Missouri

St Joseph	Tim Stillman/Richard Phillips.
Kansas City (Line Creek)	none.

Nebraska

Fremont	none.
Lincoln	Bruce Hiller.
Tri City	Kurt Schmidt.
O.M.A.H.A.	Rick Murcek.

Officers Staff

President	Ted Ohmart.
VP/Coaching	Les Teplicky.
VP/Player Devt	Doug Dietz.
VP/Compliance	none.
Treasurer/Registrar	Joe Strako.
Secretary	John Shelton.
MWHL President	Shawn Spencer.
Midwest League Pres	none.

Referee-in-Chief	Jeff Huber.
Rink Liaison	none
Risk Management	Ron Byrd.
Web	none.

Guests

Independence (KC MO)	Chris Johnston/Dennis King.
Central District R.I.C.	Bob Cunningham
IA Supervisor of Officials	Chuck III

The secretary reported that 13 of 23 youth associations and six voting officers answered the role call. A quorum in excess of the minimum 40% (9 associations) is present.

Minutes. Minutes of the Annual Meeting of September 6th, 2010, were read and approved.

Financial. Joe Strako reported that the affiliate has 21K in checking and 14K in savings for a total cash position of 35K. Notice of fine for missing the last meeting were sent to the appropriate associations. (\$100 for the first instance, \$250 for a second consecutive instance.) Joe reviewed individual line items of his report

Reports.

President. President Ted commented on the success of the year: Showcase, the first HS national tournament, 12 players advancing thru select camp (15-16, 17) and moving on to national festivals. To his recollection, this is the largest number in 20 years. A very successful year.

Compliance. Vice President Les reported in the absence of Roland Taff. We want to refine the wording of what it takes to be in compliance with the affiliate. Discussion tabled to New Business.

Player Dev t. Vice President Doug Dietz expressed pleasure with numbers showing up in the various age groups (96 down to 93). Approximately twenty players are going to national camps.

Coaching. Vice President Les presented highlights of the coaching year:: over 200 adults achieved Level 1. Parent Education is emerging as an area of emphasis: we want to up the ante on parent education. Changes in coaching certification are coming: as long as advance one level each year, a coach is considered compliant. But the advancement must annually step up until achieving Level 4. On-line level dependent continuing education will become part of the picture.

Cross ice & one goal is are part of the American Development Model (<http://www.admkids.com>) and is appropriate at and below Mite level. Apparently in MWAHA the minority are doing cross ice. Pres Ted observed that had been discussed at affiliate pres meeting: many will split a season's games between cross and full ice to expose parents. (Parent acceptance IS the issue.)

Consideration is being given to hosting a Level 4 clinic, cost being the major deterrent.

Registrar. Joe Strako observed about 5300 paid players are in the affiliate (5600 total including those at the non-pay lower level). Players register on line but sometimes are not claimed by an association since house & adult leagues may not need rosters. Unfortunately, grants and other benefits from USAH are a function of claimed players. Insurance benefits may be compromised for unclaimed player.

RIC. Jeff Huber introduced District RIC Bob Cunningham. Jeff noted this is a non rule change year. The affiliate experienced more match penalties this year than usual. The district hosted a number of national tournaments, providing superb opportunity for affiliate officials.

District RIC Cuning noted 150 slots to fill for national tourneys in the district plus 6 allocated to Central District for participation elsewhere in the country. This year saw the Tier 1 national high school tourney in Chicago. This turned out to be a good year to reward officials who had been doing well. Bob recommends motion to remove RIC from the hearing panel but remain as resource for the panel. President Ted asks that it be tabled and presented as proposal for future agenda item. Bob observed that having RIC on the panel may give the impression of partiality.

Bob Cunningham spoke on the officiating program. He feels officials should be considered part of the affiliate. Matt Leaf/PJ Ringrose/Helen Fenley are staff in Colorado supporting officials. There are twelve districts, each with a volunteer RIC managed by a national RIC (our own Dave Labuda). District RICs provide liaison to affiliates. There are 4 in Central District. MWAHA is largest, being only affiliate in district with more than one state. To manage the large footprint, there are regional supervisors in IA, NE, and KS. Each affiliate has a RIC. Associations are likewise encouraged to have one.

Ris . Ron Byrd looking for replacement, burdened by business issues to an extent compromising the needs of the position. Screens were not completed for the past year. The task has expanded significantly as the affiliate assumed screening responsibility for junior hockey and high school teams. Evidently screening won't be taken over by USAH in the foreseeable future. Ron noted the cost/screen is \$21.50. It will be quite expensive if every new person every year has to be screened. President Ted noted the requirement is merely for all new people to have signed the consent to be screened. Ron reviewed the process: put all names in list by association, delete those screened previously, then target screening of 50% of remainder. President Ted asked Ron to send letter to junior hockey teams requesting they individually certify that they're in compliance while offering our help.

MWL. Mark Johnson reported for Cary who will be stepping down. Discussion ensued on how to better use the website to support the needs of the participants. Consensus was that that MWL, MWHSHL, and affiliate may want to jointly study this issue.

Motion MWAHA executive committee will work with MWL to appoint a committee to review the web needs of the affiliate and report within 45 days. MSC.

HS. Shawn reported on high school league. Jamboree for officials was received favorably. The league plans to eventually schedule officials throughout the league. The league is pleased with showing at Showcase and high school national tournament. Anecdotal evidence exists that MWHSHL loses players to house, not to AAA. This year there will be 14 teams with slightly fewer numbers. New scheduler has been appointed. An effort is underway to inject "youth" into the coaching/management structure.

Elections. Upon the stated intent by President Ohmart to not stand for election, Les Teplicky and Pat Frost were nominated. After introductions and discussion, Pat deferred to Les and moved Les Teplicky be elected President by acclamation. MSC. John Shelton was similarly elected to a term as Secretary. Ted Omart handed the gavel to new President Les, smiled, and lit a cigar.

Old business.

Calendar. Les reviewed the calendar, observing it to be a continually evolving resource. He noted it would be beneficial to post on the web site. Input on conflicts solicited!

Showcase. GM John Shelton reported on the first year of the Showcase, reported from Chicago to Pittsburgh. Chris Schmale, Jason Dobes, Brett Linder, Zach Corsbie, Mark Rogers, Mgr Mike Curry served as staff. The affiliate team swept its pool. This was another excellent year under Coach Schmale's leadership. Showcase management has declined to state what pool Team Midwest will play next year, perhaps reserving the flexibility to seed team which had not participated this year but which might participate in the future if given an attractive berth. Traditionally, the teams winning their pools move up and those at the bottom of a pool risk being moved down. The importance of pool assignment rests in anecdotal evidence that more scouts watch Pool A than Pool C.

New business. *(see exhibit: MWAHA Motions 15 May 2010)*

Requirements for an Association to be in Good Standing. President Les reviewed proposal the summary of MWAHA process regarding compliance.

As result of a lost file this will be reviewed again at the August meeting. Attached is a revision incorporating other historical actions by MWAHA.

National Championship Teams. Joe Strako presented a motion to capture current practice for national bound teams.

Motion That the document MWAHA Affiliate Championship – revised 24 April 2010 be adopted. MSC.

High School National Tournament. Shawn Spencer noted that in this inaugural year the affiliate sent only the regular season winner of the MWHSHL. In the future it's desirable for each state to be able to sent a team.

Motion That MWAHA will send to the National High School Championship a team from each state Iowa Kansas Nebras a based on their final position at the end of MWHSHL regular season play. MSC.

Formation of New Association in Independence MO. Chris Johnston and Dennis King presented their case for formation of a new association coupled with the Independence Ice Center. See exhibit attached..

Motion That the association in Independence be approved sub ect to all evidence of compliance be submitted to MWAHA P Compliance no later than August 1st 2010. MSC.

Release of an Association from the Affiliate. Gary De Young of Sioux Center presented a case for operating that association as part of the South Dakota Amateur Hockey Association.(SDAHA). Cited considerations were proximity, involvement, and simplicity. Sioux Center, in NW Iowa, is only 20 mi from South Dakota and community perspective is culturally tilted more toward the west with similar community sizes than toward the east. Sioux Center hockey is already integrated with SDAHA as a voting member. Registrations presently are done within MWAHA and then forwarded to SDAHA. The cost of traveling to both affiliates is a burden. He believes precedent exists for an edge of one affiliate aligning for practicality with a contiguous affiliate. A motion to release Sioux Center was offered, seconded, and failed in vote.

Ne t meeting. The fall ("special") meeting of the board of directors is scheduled for Saturday, August 28th, 2010.

Ad ournment. Upon motion duly made, the meeting was adjourned.

Respectfully submitted,

John Shelton
Secretary
Ph 800.800.9165
john.shelton@opco.com

Mid West Amateur Hockey Association MWAHA Process Regarding Compliance

Revised 15 May 2010

The MWAHA requires all associations to comply with the following requirements in order to be considered in good standing. Compliance will be affirmed on 31 December of each year and reported to the MWAHA Executive Board by 15 January. Associations not in compliance will be notified by 1 February or earlier regarding their deficiencies and the timeline to remedy the situation. Associations not in good standing may have, but not limited to the following consequences; Association status revoked, monetary fine, teams not allowed to compete in USA Hockey activities.

- 1) Bylaws - Each organization must have established bylaws in place. The copies of the bylaws must be on file with the Vice President of Compliance of MWAHA by no later than 1 August of each year. The bylaws must include:
 - a. The formation of an Association Board of Directors to govern the activities of the association.
 - b. Officer positions on the Board must include at least a President, Vice – President, Secretary and Treasurer.
 - c. The Officer positions are voting positions for the Boards governance of their association. The controlling majority of Officers must be elected by a democratic, secret ballot, election process of the USA Hockey members of the association.
 - d. Requirement for at least one annual meeting for the purpose of electing the officers.
 - e. A procedure for the removal of an officer in the event the officer(s) is not performing his / her responsibilities.
- 2) Appointments - Each organization must appoint a Risk Manager, Registrar, Referee-In-Chief and Coaching Director. These positions can be a voting or non-voting position within the association.
 - a. Registrar – Must be in place by 1 August in order to receive information from the MWAHA Registrar and properly register members using the USA Hockey software
 - b. Coaching Director – must be in place by 1 August in order to communicate with the associations coaches regarding the upcoming season, must meet minimum requirements as set forth by the MWAHA Coaching Director
 - c. Risk Manager – Must be in place by 1 August in order to fulfill obligations regarding screening
 - d. Referee-In-Chief – Must be in place by 1 August in order to communicate regarding Officials seminars
- 3) Association Financial Status;
 - a. Not For Profit - Each not-for profit organization must have a 501C3 status. An up to date copy of the 501C3 or a copy of the 501C3 application (if in progress) must be provided to the VP of Compliance by 1 August of each year.
 - b. For Profit – A for-profit organization must provide a disclosure of all association financials to the MWAHA for approval. The disclosure must also be made available to the association's membership. A copy of the most recent disclosure must be provided to the VP of Compliance by 1 August of each year.
- 4) Screening Obligations – Each organization must have a screening committee of at least 3 people. The Risk Manager shall lead the committee and ensure that all USA Hockey screening forms are completed according to the MWAHA policy. These forms must be sent to the MWAHA Risk Manager by 1 December of each year. The MWAHA Risk Manager will advise the MWAHA VP of Compliance regarding the association's status by 31 December.
- 5) Association Agreement – an up to date copy signed by the current Association President must be on file with the MWAHA VP of Compliance by 1 August of each year

- 6) Website – The MWAHA website must be updated, with contact information, within 30 days when new people are elected or appointed. Positions on website must include a minimum of; President, Vice-President, Secretary, Treasurer, Registrar, Risk Manager, Referee-In-Chief, Coaching Director and the MWAHA Representative. It is recommended that a link also be available to the association's website with other information, such as the association bylaws, location of rink, etc.
- 7) MWAHA Meeting Participation – Each association must elect or appoint a MWAHA Representative. The MWAHA Representative or their duly appointed alternate must participate in the MWAHA Spring and Fall meetings. The representative will have the authority to vote the associations' member votes at MWAHA meetings. The fine for non-attendance must be paid prior to the next scheduled MWAHA meeting in order to be in compliance.
- 8) Facilities – each association must have a home arena(s) from which to operate their designated activities.
- 9) Adult Only Association (all participants over 18 years of age) – in the event there is a USA Hockey Association and an Adult Only Association operating from the same arena, the adult only association must provide the following:
 - a. MWAHA Representative however attendance at MWAHA meetings not required
 - b. Committee to review disciplinary actions
 - c. Proof of 501C3 or disclosure of association financials
 - d. Designated arena

Index

1. Introduction
2. Governance
3. Qualifying Teams and Players
4. Registration
5. Game Dates
6. Game Times
7. Game Length
8. Qualifier Format . Number of teams
9. Qualifier Weekend Parings
10. Rules
11. Officials
12. Hosting Association

1. Introduction

The following process will be used to determine which teams represent the MWAHA at the USA Hockey National Championships. The MWAHA area includes teams from Iowa, Kansas and Nebraska.

Tier I - One team at each age level, from the Affiliate will have the opportunity to advance to the National Championship. The teams selected from the MWAHA will compete in the Central District Tournament to determine what teams advance to the National Championship.

Tier II - One team from each state will have the opportunity to advance directly to the National Championship.

These rules are in addition to the USA Hockey Regulations for District and National Play. In the event that a situation is not covered by these rules, the USA Hockey Regulations for District and National Play shall be used to arrive at a resolution. The MWAHA Affiliate Executive Board must approve any changes to the procedures.

2. Governance

The MWAHA Affiliate will identify the governing committee at the Spring meeting.

The committee will be comprised of one representative from the MWAHA board, one representative from the MWL and the MWAHA Registrar.

3. Qualifying Teams and Players

Any MWAHA Affiliate Tier I or Tier II team that wants to have an opportunity to advance towards the National Championship has the option to do so. The team has to file the application, pay the deposit, and will be allowed to participate.

All teams must belong to an association that is in good standing with the MWAHA Affiliate

No member shall permit any player or coach suspended by USA Hockey to participate.

All coaches must meet the minimum certification requirements or have obtained a waiver.

No team may use any illegally or non-rostered player.

All players must have played 10 officially sanctioned USA Hockey games with the team prior to the Championship.

The team must have played 20 officially sanctioned USA Hockey games at their level or higher prior to the Championship . TIER 1 vs TIER 2 games count, U16 versus U18 only count for the U16, U16 or U18 playing a High School team only count if a Varsity team (if only one High School team registered it will be considered Varsity unless specifically identified as JV)

A forfeit game does not count as a played game.

Documentation of all requirements will need to be reviewed by tournament directors or the MWAHA Registrar.

4. Registration

Any team wishing to participate will send their non-refundable deposit and application form to the MWAHA Registrar. Must be post-marked by December 31st.

The check payable to the MWAHA Affiliate will qualify the team to advance towards a National Championship Fees are; PeeWee \$500, Bantam \$650, Midget \$700

Costs vary depending on the number of teams participating therefore teams may receive a prorated refund.

- 2 teams . no refund
- 3 teams . \$50
- 4 teams . no refund
- 5 teams . no refund
- 6 teams . \$50
- 7 teams . no refund
- 8 teams . no refund

In the event that a team is eliminated or withdraws from the preliminary weekend leading to the MWAHA Championship tournament weekend, they will receive a refund, PeeWee \$300, Bantam \$400, Midget \$400.

Any team selected to advance to the National Championship will be required to submit a \$500 deposit that will be refunded upon participation. Any team withdrawing will not be reimbursed.

All refunds will be sent not later than 2 weeks following the tournament.

Any other refunds will only be honored for situations that are totally outside of the control of the team involved.

Along with a check to participate the teams need to complete the application form, which requires the names, phone numbers, email addresses, of the head coach and manager. The head coach will also need to provide CEP number, year and coach level attained.

Each team will be responsible to send their games scores to the MWAHA Registrar for all games played during the season. Information must be received by the Registrar at least three weeks prior to the finals weekend. All games played prior to the tournament weekend will count and the 20/10 requirements will be verified at the finals tournament. Any preliminary game played the weekend before the tournament would also count for 20/10.

5. Game Dates

The 3rd weekend in March will be used to determine what teams advance.

The weekend proceeding the MWAHA Championship weekend will be used, when needed, to eliminate teams in order to have no more 8 teams competing in the tournament.

Note: If all teams that register for the MWAHA Championship also play in the Mid-West Hockey League, then the teams that register for the MWAHA Championship and obtain the highest spot in the MWL tournament will be chosen to represent the MWAHA at the National tournament. No MWAHA Championship games will be held for that age classification and teams will receive a refund.

6. Game Times

Game starting times; Friday . Not before 7pm and not after 9:30pm, Saturday . Not before 7am and not after 10pm, Sunday . Not before 8am and not after 3pm.

No team shall play more than 2 games in one day.

Any team playing two games in one day must have a minimum of 4 hours between their game start times.

7. Game Length

All Levels

- Warm Up . 5 minutes
- Breaks . 1 minute

Pee Wee game times will be approximately 1 hour 15 minutes

- All three periods will be 13 minute stop clock

Bantam game times will be approximately 1 hour 30 minutes

- All three periods will be 14 minute stop clock
- Ice resurface between the second and third period.

Midget games will be approximately 1 hour 45 minutes

- All three periods will be 15-minute stop clock.
- Ice resurface between the second and third period.

Overtime for all but the final 1st place game

- Break . 1 minute (After the 3rd period)
- First Overtime . 5 minutes stop clock
- Break 1 minute
- Shootout . 5 players

Overtime for the final 1st place game

- Break . 1 minute (After the 3rd period)
- Overtime Periods . 10 minutes stop clock
- Break 1 minute
- Continue with overtime periods until a goal is scored

*NOTE: Running Clock . The clock will continue to run except for goals, penalties, injuries and time outs. If there is a 5-goal lead at the beginning of or during the 3rd period, time will shift to running clock and remain so as long as there is a 5-goal lead.

The hosting association must allow an additional 15 minutes to ensure the games can be completed as scheduled. Any time remaining after the last game will be used for presentations

8. Qualifier Format – Number of teams

Seeding

- Team seeding will be used to determine what teams play each other.
- The initial seeding of teams will be based on the teams that have played each other during the season.
- Highest seeding is one.
- Seeding of other teams will be based on all official USA Hockey sanctioned games where teams may have played a mutual opponent.
- If no games were played to directly evaluate the other teams then their overall record will be used to arrive at a seeding position.
- The other teams should not be seeded in the top 25 percentile
- Seeding will consider level of play and competition
- If game sheets are not provided to the Registrar by 15 February the offending team will be seeded last. If more than one team fails to submit their game sheets on time, seeding will be determined based on when the game sheets are ultimately turned in.
- A Committee designee will be responsible for the preliminary seeding and obtain final approval from the MWAHA Registrar

Elimination of teams

- When there are 8 or fewer teams the qualifier will be a single weekend tournament.
- If more than 8 teams are competing, a preliminary round of games will be required in order to limit the final Qualifier weekend to 8 teams.

- The teams with the poorest ranking will play each other to eliminate sufficient teams in order to have 8 teams remaining. During these games the team with the better ranking will be the host arena. If the higher ranked team cannot host the game then the lower ranked team may host the game. If neither team can host, then the game will be played at a location approved by the tournament director for the specific age group.
- After the final 8 teams are determined, the initial seeding for the 8 teams will be used to determine who plays each other.
- The team with the best seeding will be the home team.

Example

- Teams are seeded 1 . 11, we need to eliminate 3 teams. In order to do this, 3 games will need to be played.
- The lower ranked teams will play a single elimination game, 6 vs 11, 7 vs 10, 8 vs 9.
- The three winning teams advance to the finals weekend.

9. Tournament Parings

Two teams . winner will be decided in best 2 out of 3 series; NOTE, a request can be made to the MWAHA governing committee to change the process providing both teams are agreeable. By mutual agreement, the teams have the option of playing all 3 games at the higher seeded team's home location or play a Home . Away series. Games are to be played on the tournament weekend. For the Home . Away option, the number 1 seeded team will have the extra game. Schedules must be approved by the Championship Committee Chairperson.

Three teams . Each team will play each other. The top two teams will compete for 1st and 2nd. The third place team will be awarded third place.

Four teams . First and 2nd seed teams will play 3rd and 4th seed teams. The top two teams will compete for 1st and 2nd, the 3rd and 4th teams will play for 3rd and 4th.

Five teams . First seed team will play 4th and 5th seed teams. Second seed team will play 3rd and 4th seed teams. The 3rd and 5th seed teams will play each other. The top two teams will compete for 1st and 2nd, the 3rd and 4th teams will play for 3rd and 4th.

Six teams . Two pools will be set based on the following seeding . 1, 4, 6 and 2, 3, 5. Teams play all teams in their pool. The top team from each pool will play for 1st and 2nd. The 2nd place team from each pool will play for 3rd and 4th.

Seven teams - Two pools will be set based on the following seeding . 1, 4, 6 and 2, 3, 5, 7. Teams play all teams in their pool. The top team from each pool will play for 1st and 2nd. The 2nd place team from each pool will play for 3rd and 4th.

Eight teams - Two pools will be set based on the following seeding . 1, 4, 6, 8 and 2, 3, 5, 7. Teams play all teams in their pool. The top team from each pool will play for 1st and 2nd. The 2nd place team from each pool will play for 3rd and 4th.

Tie Breakers . First is head to head competition, then goal differential, then divide goals scored for by goals against (high is better), then goals for, then least penalty minutes, finally a shootout

10. Rules

Penalties

- Minors . 2 minutes, Majors . 5 minutes, Misconducts . 10 minutes
- If a player or team official receives a Game Misconduct penalty in a USA Hockey sanctioned game that player or team official must sit out the next USA Hockey game.

Timeouts

- One timeout allowed per team during the regular game
- One timeout allowed per team in each overtime period

Overtime sudden death period

- Stop clock will be used
- All penalties carry over from the previous period.

Overtime 5-player shootout

- Designated visiting team goes first, if no designated visiting team, then use a flip of a coin.
- Each team chooses 5 different players for shootout
- Players in the penalty box at the end of the sudden death overtime period are not eligible to participate in the shootout
- Teams alternate taking turns shooting.
- Team that scores the most goals wins the game.

Overtime Sudden Death Shootout (if game is still tied).

- Teams will continue to choose players to shoot until one team scores and the other team fails to score.
- Teams MUST choose players who have not already shot until every position player has shot.
- If the score remains tied after all team players have had their turn, the team may begin to use players over again.

Forfeit during Tournament

- All teams must dress a minimum 6 players and 1 goaltender at all times during the game.
- Any team unable to ice the proper number of players after 2 minutes receives a 2-minute minor penalty, after 4 minutes an additional 2 minutes and after 6 minutes the game is forfeited.
- All Forfeited Games will result in a 3 - 0 win for the team with the required minimum number of players.

11. Officials

Three-member officiating teams are required for PeeWee, Bantam and Midgets. All referees must be minimum Level 3. All linesman minimum Level 2. All officials must be at least 18 years of age as of the tournament date.

Adult goal judges are required for all games.

12. Hosting Association

Associations interested in hosting will present their plan to the MWAHA Board during the Fall meeting. The hosting association will be selected at the same meeting by majority vote of the associations eligible to vote at that time.

The hosting association does not receive an automatic berth into the top 8 teams that compete.

The hosting association will select a Tournament Director who will answer to the Governance Committee.

The hosting association will be reimbursed by the MWAHA registrar based on the local associations normal ice and referee fees not to exceed the following limits. One overall check will be made payable to the Hosting Association and forwarded to the local registrar unless directed otherwise.

- Ice \$180 per hour
- Referees PeeWee - \$40 for Level III, \$35 for Level II
- Referees Bantam and Midget - \$60
- Linesmen PeeWee - \$30
- Linesmen Bantam and Midget - \$35

The hosting association will be responsible for any expenses above the amounts specified

An admission fee cannot be charged

Score sheets must be sent to the TSA registrar within 48 hours of final game.

Before the team plays their first game, check the team roster, verify team eligibility and verify player eligibility. The team must present the following documents; valid roster signed by the MWAHA Registrar and showing all

eligible players, required number of score sheets from Official USA Hockey Sanctioned games, score sheets reflecting that each player participated in the minimum number of games, valid birth certificate for players, Although not required it is recommended that each team have a copy of %Consent to Treat+forms as these may be required as the team advances.

In the event of any questions not covered by these procedures, contact President MWAHA Affiliate.

Provide a medical person, recommended EMT, B or above. Teams should be advised who the medical personnel are and they will be readily available to get on the ice as soon as possible when needed. The hosting association should try to have these services donated. In the event that this is not possible contact the MWAHA Affiliate President for possible reimbursement of services.

Trophies will be provided by the MWAHA Affiliate

- Players and coaches receive individual 1st place trophies
- 1st Place team trophy - 35+high
- 2nd Place team trophy - 27+high
- 3rd Place team trophy - 25+high
- Sportsmanship team trophy - 23+high
- Recommend the Sportsmanship Trophy be awarded to the team based on a weighting of 50% for least penalty minutes during the tournament and 50% for a vote by the head coaches and referees. The Hosting Association at their option can award the trophy based on least penalty minutes if they chose to do so.

TOURNAMENT CHECKLIST

- ___ Send hotel information to all out-of-town teams in a timely manner. Include directions to the ice rink(s).
- ___ Secure appropriate ice time for established game pairings.
- ___ Schedule appropriate number of current USA Hockey game officials for all games.
- ___ Schedule two off-ice officials for each game, one to operate the game clock and one to keep score.
- ___ Schedule two adult goal judges for each game.
- ___ Appropriate First Aid should be available.
- ___ Provide approximately 20 game pucks for the weekend.
- ___ Assign a person to check team roster, team eligibility, player eligibility, and players before each team's first game.
- ___ Post Procedures in a prominent location for any attendee to review as needed.
- ___ Post game schedules and locker room assignments in a prominent location and provide a copy to each team coach/manager.
- ___ Mail signed, original copy of all game score sheets to the Registrar within 48 hours immediately following the final game. Include any official reports on major penalties and game misconducts.
- ___ Report major penalties / game misconducts to the MWAHA Affiliate President.
- ___ Provide the winning team with a copy of the Central District or National Tournament information that was provided by the Central District Registrar

MWAHA Application Form to Advance Towards National Championship

This form along with the appropriate fee must be sent to the MWAHA Registrar and post marked no later than December 31st.

Local Association Name: _____

Local Association City: _____

Level of Play: (circle one) PeeWee Bantam U16 Midget U18 Midget

TIER Level (circle one) Tier 1 Tier 2

Team Name: _____

Manager Name: (Last) _____ (First) _____

Manager Phone Numbers:

Home: _____

Work: _____

Cell: _____

Manager email address: _____

Head Coach Name: (Last) _____ (First) _____

Head Coach Phone Numbers

Home: _____

Work: _____

Cell: _____

Head Coach: CEP Number _____ Level Attained _____ Year Attained _____

Form Submitted by: (Name) _____ (Date completed) _____