



**General Board Meeting Minutes
January 25, 2010**

1. The general board meeting of the Shakopee Soccer Association was called to order at approximately 7:38 pm at the youth building by Mark Teslow.

Present: Mark Teslow, Darla Teslow, Tom Bailey, Tom Temple, Julie Maynard-Johnson, Aaron Teslow, Patti Isensee, Ben Kroll and Jon Poppen

Absent: Robert Harder, Michele Monroe

Guests: none

2. **Agenda:**

- Agenda reviewed with no modifications. Approved by consent.

3. **Approval of minutes:**

- Meeting minutes from December 13, 2009 were reviewed. Approved by consent.

4. **Director of Coaching Report:** Jon Poppen

See attached report

TRAVEL

- U13 Boys – 3 new players have registered that brings us to 11 players. Looks like we will be able to field a team.
- U16 Boys – no new players have registered. Not sure if we will be able to field a team. The U16 team at Prior Lake has folded. They will forward our contact information to their players.

MISC.

- Look at hosting the “Parent PACT” on Saturday, April 10th from 1:00 – 3:15 pm.
- Need to advertise on our website and in the Shakopee paper for additional boys and girls U9-U13 players.
- Still need U9/U10 coaches.

Boys Director: Robert Harder

- No report

Girls Director: Michele Monroe

- No report.

Recreational Director: Julie Maynard-Johnson

- No report

5. **Director reports:**

President:

- Mark attended the South District meeting on January 23, 2010.

South District Meeting 1/23/2010

Competitive Rep: Steve May

- They would like MYSA “Soccer Times” articles come from us, so we are to send any District news to Steve May, so he can submit for us.
- MYSA Winter Symposium on Feb. 6
- League Formations are due March 13. 10-12 games minimum.



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- NSC Division II Team: No Thunder or Lightning teams, therefore no MTA (MN Thunder Academy), so it's possible Bangu will return
 - Steve May wants to attend Club Meetings
 - Mandatory Team Managers Meeting Saturday, April 24 @ Prior Lake High School. Every team must be in attendance. Schedules will be handed out. MYSA is not having Parameters Meetings, so the South District is holding its own, immediately following this meeting to allow teams to reschedule easier.
 - Need Age Group Coordinators (Playoffs will be held in their city) – We have sent an email indicated we'll take on the U14Boys, U15Boys, and U17Girls
 - Field Closure notifications need to be sent to Steve May (girls competitive rep) and Lynn Forder (boys competitive rep)
 - Mandatory Team Manager meeting on Saturday, April 24 in Prior Lake (every team must have a rep)
 - MYSA Youth "Y" Coaching Course is free – encourage as many as possible to attend
 - Next meeting will be at the end of March, with a South District Symposium on March 6 in Shakopee or Prior Lake
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- Mark talked to the three families who have requested a player transfer. Mark told them that SSA would not be signing the player transfer form.

Treasurer: Open

- Checking and savings account balances are good.
- W9's will be sent out this week.
- Current on our bills.

Registrar: Mark Teslow and Patti Isensee

- See attached report.

Admin. Assistant – Patti Isensee

- See attached report
- We will approve the three scholarship received.
- We will need to revise the scholarship deadline and approval dates to coincide with our registration deadline.

Referee / Field Director: Darla Teslow

- Will be reserving the fields with the city. Request should include Friday evenings 1 - U9/U10, 1 - U11/U12 and 1 - U13-U19 fields.
Kicks Camp week of June 14th.
Field clean up on April 10th.
- Sent a letter to Cubs Foods for fundraising opportunities.
- Putting together team manager handbook.
- Submitted the Equipment / Field grant. We would like to purchase benches for our fields.
- Darla will set up a meeting with the city to discuss our expectations.
- Darla renewed our non profit corporate status.

Communication Coordinator: Tom Temple

- Need to post the following information on the website:
 - Additional players needed in the following age groups: Boys and Girls U9 – U13.
 - Team meeting information
- Patti will send out all email communication and Tom T. will handle website communication.

Equipment Director: Aaron Teslow



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- Summer and fall coaches have not returned their equipment. Aaron is waiting for coaches contact information from Robert. Aaron will set a date to return the equipment.
 - Uniform and warm up fitting went well. Busy from 6:00 – 7:15.
 - Need to order warm ups for age group coordinators.
 - Need to order training shirts (sim. to the coaches shirts) for spring rec. trainers.
 - We will need to establish an equipment pick up date. Practices will begin the first week in March.

Volunteer Director: Patti Isensee

- See attached report.
- We will not have a tournament committee.
- Need to add volunteer hours for spring rec trainers. These hours are for high school kids to help Jon with spring rec.

Concessions Director: Ben Kroll

- Ben and Melonie met with Karen Bohn. They received all of the receipts from last year.
- Ben contacted the vendors from last year expressing our interest to use them again this year.
- Concession stand operation:
 - Open for spring rec., Monday, Tuesday and Saturday beginning April 19th.
 - Open for travel, Monday thru Thursday beginning May 3rd.
 - Sunday's TBD



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Tournament Director: Tom Temple

- Need to activate the online registration.
- Need to come up with a t-shirt design. Tom T. will email a proposed design. The plan is for teams to pre-order the t-shirts and have a limited amount on hand for sale on the day of the tournament.

Secretary: Tom Bailey

- See attached report.

6. Team Meeting:

- February 2, 2010 at the Shakopee Middle School cafeteria.
U9 – U11 from 6:00 – 7:00 pm and U12 – U19 7:30 – 8:30 pm
- We will cover the same information as last year.
- Need to send out an email asap regarding team meetings.

7. Summer Booklet (due Feb. 15, 2010)

- a. Kicks Camp: Week of June 14.
- b. Travel: 2011 Tryouts: Aug. 3 – Aug. 8.
2011 registration fee will remain the same, U9/U10 \$190 and U11-U19 \$220
- c. Fall travel: registration fee will remain the same \$125
- d. Fall rec: registration fee will remain the same \$65

8. Adjourn Meeting:

Motion to adjourn at 9:00 pm by Tom Temple, second by Darla Teslow,
Motion passed unanimously.

Next meeting February 21, 2010 at the Shakopee Library at 6:00 pm.

Minutes submitted by:
Tom Bailey
Secretary



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Director of Coaching Report
1/25/10

1. **U9/U10 Saturday Morning Practices: Need to send out information ASAP and post on front page of website**
2. **PACT Times: MYSA contacted me and suggest we move the times to earlier in the afternoon.**
Coaches PACT: 1:00-3:15 @ H.S. or S.P.
Parent PACT: Sunday, April 11th 1:00-3:15 @ H.S. or S.P.
*****Need to check on times from City, I can open buildings*****
3. **U8-U10 MYSA Youth Clinic, April 10th 9:00-1:00 at Sun Path Approved:**
We need to set up a registration online to keep track on numbers.
We must have a certain number to hold the clinic.
4. **U9/U10 Training 2nd Tryout: Update**
5. **Winter Training: Send out email to U13-U19 teams about getting involved for the last 6 weeks, \$10 a session. Patti to send out email.**
6. **Coaches Meetings: Dates Sent out**
7. **Teams Updates: U13B, U16B**



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Registrar Report

General Board Meeting

Submitted by: Patti Isensee

Date: 01/25/2010

In the process of putting together a spreadsheet for check in at team meetings that will include:

Amount still owed

Collection for volunteer check

Team assignment

I will also have copies of registration forms and financial aid forms to hand out at the meeting if necessary

I have matched birth certificates and will have printed out for teams at the meeting. What other spreadsheets should I have for the teams or are Robert and Michele covering that?

Winter training only has 1 outstanding payment and they will write a check but the child was sick last week.

2nd Futsal is completely paid for

Sent invoice for travel and have received many payments. Will send second one after 31st state it was due on the 31st.



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Volunteer Report

General Board Meeting

Submitted by: Patti Isensee

Date: 01/25/2010

Started entering into DIBS.

Starting concession stand ½ earlier on rec nights than last year for set-up. (4:30)

I am checking on doing some car washes and if there is an interest?

Darla sent cub bagging letter and then when we get dates I will put out there for volunteers some over 20 year olds and some younger ones so we have adult coverage

Tournament committee? Did not have one last year.



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Secretary Report

General Board Meeting

Submitted by: Tom Bailey

Date: 01/25/10

President - Mark

1. Review Bylaws and Handbook, Club Forms. Status?
2. Prepare for annual team meeting.
3. 2011 Summer Travel Fee
4. Review and approve scholarships by March 1, 2010. Tom B. has received 3 scholarship requests for the 2010 summer season.

Treasurer – open

1. Prepare tax return

Secretary – Tom B.

1. Need to schedule indoor training time.
See attached proposed schedule for March – April. Each team would have five indoor practices
2. Schedule spring rec coaches meeting?
3. Renew corporate status. Should Patti do this?
4. Schedule board meetings: April – Aug.

Registrar – Patti & Mark

1. Confirm 2010 summer travel registration payments.
2. Summer travel adult background check.
3. Summer travel – need to submit registered players to the city (due Feb. 10).
4. Summer travel – need birth certificates for new players.

Communications Coordinator – Tom T.

1. Email blast travel payments due?
2. Email blast goalkeeper training?
3. Website communication (home page): goalkeeper training, team manager meeting, spring rec
4. Spring rec flyer to schools
5. Advertise spring rec in Shakopee newspaper
6. Begin to develop Summer Booklet / Community Ed. (May – Aug). Information due Feb. 15th.
 - Kicks Camp
 - 2011 Tryouts and Registration Information
 - Fall Travel
 - Fall Rec

Director of Coaching - Jon

Boys / Girls Directors – Robert and Michele

1. Coordinate strength & conditioning schedule with Dave H.
2. Issue team rosters to coaches?
3. Issue indoor practice schedule to coaches, Feb. 20
4. Communicate team manager meeting.

Recreational Director - Julie

1. Develop spring rec program with Director of Coaching.
2. Spring and fall rec participation awards?
3. Coordinate fall rec information with Director of Coaching. Information is due on Feb. 15th.



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Referee Director & Field Director – Darla

1. Reserve soccer complex fields...Summer League, Shakopee Festival, Districts, Regions, Spring and Fall Rec, tryouts, fun day.
2. Develop indoor practice schedule. Issue indoor practice schedule to Boys & Girls Directors by Feb. 15.
3. The city will not commit whether or not we can use the fields on May 8.

Equipment Director – Aaron

1. Fall equipment return...status?
2. Equipment inventory...status?
3. Determine equipment order...status?
4. Determine uniform order.
5. Summer equipment pick up date

Volunteer Director - Patti

1. Coordinate volunteer schedule (Dibbs)
2. Volunteer schedule complete for team meetings.
3. Process to collect volunteer fee.
4. Recruit people for a tournament committee. Tournament committee formed by March 1.

Concession Director – Ben

1. Apply for MN Department of Health License

Tournament Director – Tom T.

1. Recruit people for a tournament committee. Tournament committee formed by March 1.