



# River Falls Youth Hockey Association

## June 28<sup>th</sup> 2009 Board Meeting Minutes

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**Date:** Sunday June 28<sup>th</sup>, 2009

**Place:** Wildcat Centre

**Board Members Present:** Mike Kealy, Tom Magill, Dan Briese, Marc Harer, Lisa Woiwode, Tracey Laesser, and Kent Manglitz

**Board Members Not Present:** Jon Benusa, Jesse Getzie, Pat Dolan, Dave Buck, Karl Erickson

**Guests:** Jody Christensen

**Notes taken by:** Marc Harer

**Meeting called to order @ 6:05pm by Mike Kealy**

**Approval of meeting minutes from**

*Lisa motioned to approve meeting minutes, Tom 2<sup>nd</sup> motion – approved*

### HOCKEY OPERATIONS

- **Tournament Dates** – provided for scheduling around of High School games.

### BUILDING OPERATIONS

- **Action Items**
  - *Dan* will coordinate Mike Culver to join us for the July meeting
  - *Mike* will contact Dan Ross to see about the potential of warranty work to address the roof leaks.
- **Concessions**
  - *Doug Black* has broken down concessions until needed next fall.
- **Facility**
  - **Parking Lot** – waiting to hear back from Caleb/Sailor Sealer on the filling of cracks and coating the parking lot.
  - **Roof** – has been looked at and repairs are needed. Materials will need to be purchased. Labor may be covered by volunteer.
  - **Crow's Nest** – Has been discussed as an option. A donation of \$2,000 appears to be available in support of this project. Total costs for this project have not been assessed.

- **Compressors, Condenser Fans, and Furnace** – All need work prior to ice being installed. Costs for these repairs have not been fully assessed at this point.
- **Fire Hydrant** – Needs annual flush. This to be completed this fall in conjunction with outside ice rink flooding.
- **Housekeeping**
  - All set until this fall
- **Zamboni/Ice**
  - **Painting** – May be available at no cost to the association. Color change to blue to match the association colors discussed.

## COMMUNICATION OPERATIONS

- **Action Items**
    - **Jody** offered to assist in updating the descriptions of volunteer *positions*.
    - **Lisa** to provide **Marc** current list of those interested in committee volunteer positions.
    - **Marc** to communicate committee volunteer list to association.
    - **Marc** to provide **Jody** with a current list of the services hour's requirements for the 2009 - 2010 season.
    - **Tracey** to send **Marc** waiver to be distributed to skaters/walkers.
    - **Lisa** will provide Mexican hats (approx 20) for parade participants.
  - **Volunteer Opportunities**
    - **Jody** offered to assist with the coordination of service hours.
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  - **River Falls Days (July 9<sup>th</sup> – 12<sup>th</sup>)**
    - **Food Booth** (Kelly Peskar and Mike Miller Coordinators)
      - **Menu** appears to be set with Pulled Pork Sandwiches (Famous Dave's), Roasted Corn, Chips, Ice Cream Treats, and Drinks (Pop/Water).
      - **Set-up** will be Thursday morning and afternoon as the booth opens at 5pm Thursday night.
        - Pick-up Roasters for Corn
        - Pick-up Pork
          - Are roasters included? Electric or cal flame.
        - **We Need** many things
          - **Freezer** for Ice Cream Treats. **Tracey** offered to provide freezer.
          - **Extension Cords** for freezer and possibly pork roasters.
          - **Propane** for Corn Roasters.
          - **Coolers** for drinks and or a trough.
          - **Ice** - How do we keep enough ice on hand for 3 days? We have our ice maker. Someone mentioned the High School has an ice maker we could get ice from.
          - **Butter** for Corn
          - **Napkins/Paper towels**
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- **Raffle**

- We may be holding a raffle for a fire ring. Tickets will be \$2 each or 3 for \$5. Name and telephone number needed. No need to be present to win.
- **Kwik Trip** sign-up/interest sheet at the booth? Get name and telephone number.
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- **Parade** – (Melanie Nowak Coordinator)
  - More skaters/walkers still needed.
  - Need to distribute waiver for participants
  - Parade start time is 6:30pm
  - Meet time will be 5:30pm at ????

## FINANCE OPERATIONS

- **Action Items**
  - **Tom** to get the scholarship updated and into electronic format
  - **Tom** to communicate with Cari the questions and potential adjustments to the requirements for the scholarship going forward.
  - **Tom** to create new contract for advertising within the arena.
- **Treasurer Report/Financial Update**
  - **Dan** provided update. We still stand at approximately \$117,000 of debt.
- **Circus**
  - **Dan**, approximately \$3,000 made from building rental and concessions.
- **Fundraising**
  - **Kwik Trip** – Another purchase is planned for the end of July
  - **Pull Tabs** – still being considered as an option for fundraising. Booth coverage as credit for service hours was mentioned as potential option.
- **Advertising**
  - Discussed the need for finalization of current contracts review. We will hold a special session on Sunday July 19<sup>th</sup>.
- **Scholarships**
  - **Jody** positioned her concerns with the current scholarship
    - Requirement for qualification is currently too open.
    - Community involvement should be more focused on association involvement.
    - Should letters of recommendation be required?
  - **Tom** provided input as to the interpretation and understanding of the current selection criteria and how we followed the criteria.
- **High School Contracts / Agreements**
  - **Locker Rooms** – discussed costs for Blue Line Club to review. \$2,000 flat rate will be taken to the club by **Jody**.
  - **Captains Practice** - takes place from mid September to October 2 nights per week over 4 weeks.
    - Discussed proposed costs and responsibilities of the association and Blue Line club.

*Lisa motioned to have a flat rate of \$100 for 2 sessions per week for approximately 4 weeks/8 sessions, Tracey 2<sup>nd</sup> motion – approved.*

- **Insurance**

- We are now fully covered!

- **Ice Sales**

- **Woodbury** – rate of \$135 to be upheld with a review of the RFYH schedule for availability of dates/times to offer to the Woodbury association.

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**OTHER ITEMS**

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**NEW ITEMS:**

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**Next board meeting is 6pm Sunday July 26th at the Wildcat Centre**

**There will be a meeting at 7pm on Sunday July 5th at the Wildcat Centre. This meeting is for River Falls Days preparation only.**

**There will be a meeting at 6pm on Sunday July 19th at the Wildcat Centre. This meeting is to discuss advertising and Marketing only.**

*Marc motioned to end meeting at 9pm, Tom 2<sup>nd</sup> motion - approved*