

**Mankato Area Hockey Association
 Monthly Meeting Minutes
 Monday, January 12, 2009
 North Mankato Fire Dept.
 North Mankato, MN**

Board Members attending: (X = present, E= excused absence)

Jason Westerlund, Pres.	X	Dave Breiter	X	Holli Loe	X
Jeff Nickels, V.P.	X	Darren Bruns	X	Cyndi St. Pierre	U
Sue Salzle, Treas.	X	Lynette Cline	X	Joe Sieberg	X
<i>Traci Hays, Secretary</i>	X	Tim DeSutter	E	Chad Sisco	E
April Austin	X	Ruthann Kragh	A	Char Rivers	X

Other Members

Dan Devenport, Ops. Mgr.	E				
Jo Nickels, Gambling Mgr.	E				

Meeting Called to Order:

President Jason Westerlund called the meeting to order at 7:10p.m.

Attendance

Special Guests in attendance: Tresa Lacina, Chad Lebert, Kirk Swenson and Kent Bengston.

Review and Approve current agenda

Motion to approve agenda
 M/S/P: Holli/Joe

Review and Approve Minutes of last regular meeting

General discussion covering the minutes.
 Motion to approve minutes.
 M/S/P: Dave B./Lynette

Gambling Manager Report and Expense Approval: - Jeff Nickels

Reviewed and approved LG1004 for December.

At this time November's P&L has not been submitted. Will be sent out before next meeting.

M/S/P : Ruthann/Darren

Currently we are down \$900.00 from last year current month. Overall YTD we are up from last year.

We will be pulling out of The Buzz, they will no longer be one of our gambling sites.

WOW Zone is up and running.

Rounders is up and running.

Mickey's/Victory Bowl is currently open on weekends – will be done in March.

Treasurers Report: - Sue Salzle

- Presented check register/expenditures
- Ryan Gunderson received a coaches payment, question was asked why was he paid since his attendance had not been good.
- Ice Bills – we have not seen December from ASA or AllTel yet.
- \$20,000.00 transfer was made from the Gambling account to the General Fund.

M/S/P: Holli/Darren

Outstanding Registration Fees:

- \$10,167.00 remains outstanding – 80% of those are Children’s Project
- Notifications have gone out regarding balances due, we did not indicate on the invoice that their child would be pulled from the ice.
- Sue did some research as to how other Associations handle this situation and 2 Associations pull players. The first 2 years doing this were hard for these Associations but now parents know how it works.

Recommendation:

- In the future Children’s Project families will need to pay at least ½ of the fee at registration. After their scholarship dollars are received if there is an overpayment we will issue a refund back.
- Payment plans need to be out in place up front or a solution found.
- Al Rheome from the Children’s Project has given us additional dollars and this has already been taken off of the bottom line of outstanding dollars.
- Do we need to allocate some dollars out of our budget for these situations or do we set up payment plans?
- Jason has offered to call each parent and tell them if payment is not made their child will not skate.
- Tax returns for MAHA have been picked up. We will be receiving a refund of \$331.00 and we owe \$216.00. It will virtually be a wash.
- Going forward we need to start paying sales tax on our funds that are received for equipment rental. We need to pay for the last 3 years to get caught up and then pay on a regular schedule going forward. We will become an annual filer. We have not paid taxes on these items for the last 3 years so we will offer to pay in full for the last 3 years and hopefully our request will be accepted.
- The question was asked since we do not pay tax on our registration dollars do we need to raise registration fees slightly to help offset some of the expense.
- Sue has reviewed the budget and dollars available in the checkbook to make sure we have enough to be able to pay the rest of our outstanding ice bills. It will be close, we may need to cash in our CD at Northern Star bank for \$31,000.00

Anthony Ford Foundation:

- Anthony Ford Foundation - information regarding their checking account was shared, balance to be estimated at \$17,000.00.
- Sue has obtained a copy of the agreement between Anthony Ford and MAHA, we have the right to ask questions because we are governed by the same rules.
- The only check written out of the Anthony Ford account has been for insurance.

Fundraising Report: – April Austin

On Tuesday, January 20th, 2009 April is holding a brainstorming session at ASA. Anyone is welcome to attend and bring their ideas. A coffee bean salesman will be attending and giving a presentation on how to do bags of coffee as a fundraiser.

Motion to accept the fundraising proposals.

M/S/P

Stag:

- 8:00pm Wednesday, January 14th at Hooligan's there will be a meeting.
- Big TV raffle item is a go.
- In the process of soliciting Silent Auction Items

Sponsorships – Traci Hays

The spreadsheet for Sponsors is done and will be forwarded to Sue to add her information.

Expansion and Growth: – Dan Devenport

- Report was sent out for review.

Operations Committee: – Dan Devenport

- Report will be submitted at a later date

Registrar Report – Cyndi St. Pierre

No report presented

Communications: – Dave Breiter

- Electronic Newsletter
- December 5th was the deadline for the last newsletter
- Would like to get the next newsletter out by end of February
- Would like to an article on the Pond Hockey Tournament and Anthony Ford Foundation. Sue will talk to Robin and Mike Ford to get some information.

Operations Position:

- Jason is taking time with the E-Board to make sure we as an Association are doing the right thing.
 - A) Primary Positions:
 - Recruitment of coaches
 - Solicit (follow up with coaches)
 - District 4 Representative (President by Default)
 - Player Development (how do coaches develop)
 - Bringing in referees
 - Scheduler
- We need to have a meeting and have things in place by March 31, 2009.
- Need to see what type of response we get from our advertisement.
- After looking at our bottom line can we afford to put someone in place
- If we go to a volunteer position structure how are we going to fill the holes and keep them filled.
- What does Dan need to get rid of currently – how much time is involved in the scheduling.

- There are a few positions that need stipends.

Flow Chart: job descriptions – put our jobs together spelled out.

Structure:

ACE Coordinator

Registrar

Scheduler

Coach Recruiter

District 4 Representative

****Do we want someone to help market hockey****

Post aspects of what Dan does currently and hopefully people will come forward.

We will need a job description for each position we need to fill

Overall Option:

- Stipend positions
 - Hockey Director (Dist 4, Coach recruitment, on ice)
 - Scheduler/Refs
 - Mite Program Coordinator
 - Traveling Coaches
 - Girls Coaches
 - Goalie Coaches
 - Treasurer

Moving Forward:

Put out on the Website various aspects and general interest by the end of the month. Ask individuals to submit a letter of intent.

Suggested to let the MAHA line go and use the website

Dan needs to provide a list of his duties

Update the job descriptions so they are available

Get scheduling information as far as a vendor from Dan.

Miscellaneous Topics:

- Regional Tournament is March 6, 7 and 8th, we will be asking for Board Member and Association member volunteers.

Hockey Day Mankato:

- Weather not real good
- T-shirt sales went well
- Suggestion to have high school teams play the smaller kids
- Alumni games
- Moms play etc.
- \$207.00 donated from Erbert's and Gerbert's to be used toward equipment. Kent and Ruthann need to get with Mike from Erberts and Gerbert's to place the order.

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Follow-up Business –

- Handbook (table until February)
- Move Up Policy (Table until February)
- Scrip fund raising (table until January)
- Replacement of Operations Manager position

Next Meeting Agenda Items:

- Operations Manager Position
- Stag Update

Next Regular Meeting

Monday, February 9th
7:00 PM at NMF #2

Adjournment: 9:30 pm
Motion to adjourn
M/S/P: Holli/Lynette