



**Shakopee Soccer Association**  
1160 Vierling Drive #124  
Shakopee, MN 55379  
952-953-7246  
[www.shakopeesoccerclub.org](http://www.shakopeesoccerclub.org)

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## **General Board Meeting Minutes April 6, 2008**

1. The general board meeting of the Shakopee Soccer Association was called to order at approximately 7:20pm at the Log Cabin by Mark Teslow.  
  
Present: Mark Teslow, Darla Teslow, Tom Temple, Mike Poole, Cheryl Besser, Dan Meehan, Steve Curren, Michele Monroe, Jon Poppen, Mickey Willard @ 7:25pm  
  
Not Present: Dan Kubitz.  
  
Guests: Karen Bohn, Tom Bailey.
2. **Approval of agenda:**  
Motion to approve the agenda made by Darla, Michele 2nds. Motion passed.
3. **Approval of minutes:**  
Minutes from March 16, 2008 were reviewed. Motion to approve the minutes made by Michele, Dan seconds. Motion passed.
4. **New board position proposal:**  
We have an open position and proposal is for a project/calendar director to help manage the board's calendar and project process. Responsibilities would include: maintain SSA calendar, manage project processes, create project timelines, create project "issues" lists, assist with up-front project planning, provide accountability and follow-up to assigned projects and perform other duties as may be assigned by the board of directors or by the President. Tom motion to create a project/calendar director position, Cheryl 2nds. Motion passed. Tom Temple proposes Tom Bailey for the position, Darla 2nds. Motion passed.
5. **Director of Coaching Report:**
  - a. Winter training review - overall Jon felt it went fairly well. He is pulling together information from this winter training in preparation for the budget for next winter and will get it formalized. He asked others how they felt about the winter training being just the one night a week and whether they felt that went well. Feedback from Mark and Tom Bailey is that they felt it worked well. Jon liked the one night, but it was kind of a long night for him, may need to bring in more help. Tom proposes that we try to get the entire dome at Soccer Blast and shorten the time slots. Jon agrees. He would like to also do off-the-ball training in the winter coupled with the winter training. He says we need a separate time for the goal-keeper training, so it is more productive. He would also like to bring in someone more specialized in goalkeeping to train them. He thinks one night of winter training, another night of off-the-ball and then a goalkeeper night will work well for next winter.
  - b. He says he is getting going on the spring training right now. He is planning off-the-ball training for spring. He is planning a 10-week program of strength training, he has contracted with Dave Hauger for this. He says the best time to make it productive for the kids is at the end of the week with 45 minute sessions. It will end sometime in late June. Jon reports that he worked with the U12 C3 boys having a training session and they were able to get a couple of parents to step up to coach. Jon and Mark will help them through as they need.
  - c. Coaches meeting report - Dave ran the meeting with the coaches and gave them background on what he does in strength training.



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### 6. Director reports:

#### **Treasurer:**

Mike reports we have healthy balances, we have had money coming in through the online registrations, but we do have invoices coming due right now. But we are doing fine.

#### **Registrar:**

Currently we have 280 registered for travel. As of Tuesday when spring rec registration closed we were at 270; but then between midnight Tuesday and this morning, 12 additional players requested to register. The online message had been changed to please email the registrar if they had missed the deadline. Also Cheryl forwarded voice mail messages for at least 6 to 7 requesting spring rec. From a tournament aspect, we can hold 72 teams and we are currently at 50. This week Tom did a targeted email to the specific age groups that he needed. From those emails he got 6 teams. He will send another one this week, widening the number of teams. Last year we had 56 teams and we are sitting at 50 right now. Most teams are just getting started with team meetings, etc., so those numbers are expected to increase.

#### **Referee Coordinator:**

Darla is still entering the referees in the refcoord website since we have a lot of new refs this year. When she gets the schedules and field assignments, she will be entering all our games in so the refs can get signed up for games. She will also enter the tournament ref info. Regarding the complex building, Sherry sent an email to Darla saying she wants to meet Darla there as she has a temporary key. We received \$1800 from Shakopee Lions for the concession stand. We received our govt grant of \$1000 from M YSA.

#### **Communication Director :**

- a) Valley News Communication – very sporadic in running our ads. They have a new sports editor, Todd, who was a little bit easier to work with. Except that the ad didn't run for the 2 weeks he was suppose to run it for. Mark thinks we need to budget some money for ads versus the free sports ads since it was so hit and miss for reliability of it running when it was suppose to.
- b) Kicks Flyers - Dan will work on getting these flyers so we can hand them out during the spring rec program.

#### **Equipment Coordinator :**

- a) We are going to use the 6 ft pugs for the spring rec program. He reports that we found the small goals in the Public works facility that we had been missing for over a year. So far he hasn't gotten a reply from Sherry as to how many are there. He has goals ordered that the grant will help cover, 4 sets of goals so we can have 4 fields. We also have temporary goals we can pop up if we have to.
- b) Dan states we also did place the order for the t-shirts for the rec program.
- c) Soccerball quality. – A couple coaches had questions on trading in their soccer balls if they had a couple that weren't in good shape or quality. Dan says that they can trade them in for some other balls.
- d) He said he has heard from Valley Sport that the uniforms should be coming in this week.
- e) He has a meeting with Soccer USA in Blaine to review options for new uniforms for next year. He will bring us pictures and prices.

#### **Field Coordinator:**

- a) Field Cleanup Day – Dan has a family emergency, so Darla and Michele will be covering his absence. Michele says hopefully we can get on the fields as of April 15<sup>th</sup>. Darla will talk to Sherry about when the city can get out there and paint the fields. Mark wants a notice going to the coaches and to pick a day and have every player out there to walk



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and pickup the fields. They will plan it for April 19<sup>th</sup> right after the Off-The-Ball training. Jon will assign each team a field to clean up after their training.

- b) Game Scheduling plan update - Michele and Darla will collect information from the coaches and then contact with the city for what field assignments we have or what Dan may have already requested.

### **Volunteer Coordinator:**

Mickey sent out emails regarding volunteering. Karen Bohn is volunteering to help with the concession stand, i.e., organizing the food. Karen tells us that at Tahpah Park she found that they do not store the food at Tahpah because they are concerned about vandalism. Mark says we are supposed to be able to lock the building and use the storage room at the building.

### **Rec. Coordinator :**

We have close to 300 registered. Registration is closed, but a few are still requesting to register. Steve will contact the ones that have sent emails or left voicemails requesting to register in the day or two after the deadline. We can only handle another 30 or so kids. With the large number of kids we had to go to 3 time slots, also due to the number of trainers and number of fields available. They need 42 coaches and have 18 volunteers so far. They have divided the 300 kids into 42 teams. They will be sending emails to the parents trying to recruit coaches. The volunteer coaches only need to handle the game day, not the training. Jon is going to talk with some of the older soccer players to come in and help.

### **Boys/Girls Director:**

- a) Michele says every team has a coach. She has been getting requests as to what players need to submit birth certificates. Tom will be going through the registered players now that everything is submitted to MYSA and determining who needs to submit birth certificates. It should only be the new players, but some turned some in when they registered. He will notify Michele.
- b) Final rosters to coaches - Tom will get final rosters to Michele to send out to the coaches

### **Project Director:**

Timeline review – Tom has put together a timeline of each board position and the responsibilities of each with dates to begin and complete each task. Each board member needs to take a look at their area and make any corrections or notes and send back to Tom.

### **7. Approval of Handbook:**

Darla motions that we approve the updated handbook with the addition of socks under the uniform section and get it online, Dan 2nds. All approve, motion passes.

### **8. Additional Business:**

Tom shows examples of medals/awards for the Shakopee Festival Tournament. Ideas given on what we should order, pins, medals, etc. Tom will get something ordered.

### **9. Adjourn Meeting**

Motion to adjourn made at 9:00 pm by Cheryl, Darla 2nds. Motion passed.

### **Upcoming Events/Calendar Review:**

4/21/2008

*Spring Rec Begins*



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Phone message pick-up duty for April 7 – April 20:  
April 21 – May 4:

Cheryl Besser – Dan will cover.  
Cheryl Besser

Minutes submitted by:  
Cheryl Besser  
Secretary